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## BETHLEHEM PUBLIC LIBRARY

### RESOLUTION ADOPTING A NEGATIVE DECLARATION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT ("SEQRA") FOR THE RENOVATION AND EXPANSION OF THE BETHLEHEM PUBLIC LIBRARY IN BETHLEHEM, NEW YORK

At a special meeting of the Board of Trustees of the Bethlehem Public Library, located in Bethlehem, Albany County, New York, held, in said Town, on the 15<sup>th</sup> day of October, 2024, at 6:00 o'clock P.M., Prevailing Time.

The following resolution was offered by M. Walsh, seconded by S. Patterson, to wit;

**WHEREAS**, the Bethlehem Public Library (the "Library") plans to reconstruction and expansion of its existing library building (the "Project") located at 451 Delaware Avenue (Route 443), in Bethlehem, Albany County, New York that is designated as Town of Bethlehem tax parcel(s) SBL ##85.15-4-44, 85.15-4-45, 85.15-4-46, 85.15-4-48 (the "Project Site"); and

**WHEREAS**, the Project involves the expansion (by approximately 19,250sqf) and reconstruction of the existing library building, including new and expanded meeting areas, children and teens spaces, and staff areas, parking reconfiguration and expansion, sidewalk improvements, a book drop loop and relocation of maintenance area and shed, electrical upgrades and a installation of a generator; an outdoor pavilion area and associated amenities, HVAC improvements, and site work on the Project Site. The Library is designing the new library building to meet the present and future needs of the community by expanding meeting facilities and study rooms, children's area, teen spaces, and parking, and enhancing accessibility and sustainability; and

**WHEREAS**, the Project's scope has been presented to the Library Board of Trustees as generally described in the drawings constituting the presentation by Ashley McGraw Architects, dated October 15, 2024, and the Budget Estimate for the Project prepared by Ashley McGraw Architects and Schoolhouse Construction Services LLC, revised October 14, 2024; and

**WHEREAS**, pursuant to Education Law §260(10), the Library Board of Trustees is authorized to require the Board of Education to call, give notice of and conduct a special district meeting for the purpose of authorizing the issuance of obligations of the school district for construction of library facilities and the levying of a tax therefor; and

**WHEREAS**, the Library seeks to place the financing of the Project before the school district voters of the Bethlehem Central School District for their consideration at a special district meeting to be held on December 12, 2024; and

**WHEREAS**, the State Environmental Quality Review Act and its implementing regulations in 6 NYCRR Part 617 (collectively, "SEQRA") require the Library to conduct a

thorough review of the Project's potentially significant adverse environmental impacts prior to undertaking the Project; and

**WHEREAS**, the Library has prepared a Full Environmental Assessment Form ("FEAF") Part 1, classified the Project as an Unlisted action pursuant to SEQRA; and

**WHEREAS**, the other involved agencies for the Project are: Town of Bethlehem, Bethlehem Central School District, Albany County Department of Public Works, NYS Education Department, NYS Department of Environmental Conservation, NYS Department of Transportation, and NYS Historic Preservation Office; and

**WHEREAS**, by resolution dated June 10, 2024, the Library Board of Trustees stated its intention to act as lead agency and no involved agency has objected to the Library Board of Trustees acting in that capacity; and

**WHEREAS**, the SEQRA regulations provide that for an Unlisted action the agency making a determination of significance must: (1) consider the action as defined in sections 617.2(b) and 617.3(g) of SEQRA; (2) review the FEAF Part 1, the criteria for determining significance contained in SEQRA and any other supporting information to identify the relevant areas of environmental concern; (3) thoroughly analyze the identified relevant areas of environmental concern to determine if the action may have a significant adverse impact on the environment; and (4) set forth its determination of significance in a written form containing a reasoned elaboration and providing reference to any supporting documentation; and

**WHEREAS**, the SEQRA regulations also provide that to determine whether a proposed Unlisted action "may have a significant adverse impact on the environment, the impacts that may be reasonably expected to result from the proposed action must be compared against the criteria in [section 617.7(c)(1) of the SEQRA regulations]"; and

**WHEREAS**, the Library has reviewed and considered the following supporting information, among other things, as part of its environmental review of the Project under SEQRA: (1) FEAF Parts 1, 2 and 3; (2) site development plans, floor plans and architectural renderings; and (3) correspondence from the New York State Office of Park, Recreation and Historic Preservation confirming that the Project will have no adverse effect on historic or architectural resources; and

**WHEREAS**, after reviewing and completing FEAF Parts 1, 2 and 3; after reviewing all other supporting information developed for the Project, and public comment; and after reviewing the criteria for determining significance set forth under Section 617.7(c)(1) of the SEQRA regulations and analyzing the relevant areas of environmental concern, the Library has determined that the Project will not create any significant adverse environmental impacts.

**NOW, THEREFORE, BE IT RESOLVED**, that the Library approves the FEAF (Parts 1, 2 and 3) and the Library's Board of Trustees President is authorized to sign Part 3 of the FEAF on behalf of the Library; and

**BE IT FURTHER RESOLVED**, that the Library issues the Negative Declaration for the Project, attached hereto as Exhibit A, concluding that the Project will not create any significant adverse environmental impacts and that a draft environmental impact statement will not be prepared; and

**BE IT FURTHER RESOLVED**, that the Library adopts and incorporates herein by reference the attached written Negative Declaration for the Project; and

**BE IT FURTHER RESOLVED**, that the Library directs its clerk to file the attached Negative Declaration as required by the SEQRA regulations set forth in 6 NYCRR § 617.12; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

This question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mark Kissinger, President	VOTING <u>YES</u>
Caroline Brancatella	VOTING <u>YES</u>
Laura DiBetta	VOTING <u>Abstain</u>
Sarah Patterson	VOTING <u>YES</u>
Gail Sacco	VOTING <u>YES</u>
Lisa Scoons	VOTING <u>Absent</u>
Michelle Walsh	VOTING <u>YES</u>

STATE OF NEW YORK            )  
  )  
COUNTY OF ALBANY            )        ss:

I, the Secretary of the Board of Trustees of the Bethlehem Public Library, located in the Town of Bethlehem and County of Albany, New York, DO HEREBY CERTIFY:

That I have compared the annexed copy of the resolution adopted at a special meeting of the Board of Trustees of the Bethlehem Public Library held on October 15, 2024, with the original thereof on file at the Library, and that the same is a true and correct copy of the resolution set forth therein and of the whole of said original insofar as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (i) all members of the Board of Trustees of the Library had due notice of said meeting, (ii) said meeting was in all respects duly held and (iii) pursuant to Article 7 of the Public Officers Law (Open Meeting Law), said meeting was open to the general public, and public notice of the time and place of said meeting was duly given in accordance with such Article.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my signature this 17 day of October, 2024.

  
\_\_\_\_\_  
Sarah Patterson  
Secretary

(SEAL)

Attachment A

**BETHLEHEM PUBLIC LIBRARY**

State Environmental Quality Review Act

**NEGATIVE DECLARATION**

Notice of Determination of Non-Significance

October 15, 2024

This notice is issued pursuant to the State Environmental Quality Review Act, Article 8 of the NYS Environmental Conservation Law and its implementing regulations at Part 617 of the New York State Code of Rules and Regulations (collectively referred to as "SEQRA").

The Board of Trustees of the Bethlehem Public Library ("Library Board"), as the lead agency under SEQRA, has determined that the proposed action described below will not have a significant adverse environmental impact and a draft environmental impact statement will not be prepared.

**Name of Action:** Library Expansion Project

**SEQR Status:** Unlisted

**Description of Action:**

The Bethlehem Public Library (the "Library") plans to renovate and expand the existing library building located on Route 443 in Bethlehem, New York (the "Project"). The Library will undertake the Project on its property comprised of SBL ##85.15-4-44, 85.15-4-45, 85.15-4-46, 85.15-4-48 (the "Project Site"). The approximately 19,250 square foot expansion will consist of site renovations that include the following: parking reconfiguration and expansion (19 additional spaces); sidewalk improvements to coordinate with proposed building entryways and to facilitate the movement of pedestrian traffic throughout the Project Site; a book drop loop for pick up or drop off of books/materials; relocation of maintenance area from the front face of the building to the rear; relocation and addition of a maintenance shed, transformer, and backup generator; addition of a pavilion area and associated amenities (drinking fountain, ADA accessibility, and seating areas); relocation of the dumpster/recycling area to behind the building and near to the maintenance area; stormwater, sanitary, and water improvements; landscaping improvements; and the addition of a dedicated employee patio area. Sitework will include the demolition of an existing storage building and house to create enough room for the additional parking required for the building's expansion.

**Location:** 451 Delaware Avenue  
Delmar, New York 12054

### Reasons Supporting This Determination:

The Library Board has carefully considered whether the Project would potentially have a significant adverse impact on the environment. For the reasons set forth below, the adoption of a SEQRA Negative Declaration by the Library Board is appropriate and a draft environmental impact statement ("DEIS") will not be prepared.

1. The Library Board has given due consideration to the action as defined by the SEQRA regulations in 6 NYCRR §§ 617.2(b)(1)(i) and 617.3(g).

2. The Library Board has given due consideration to the public and agency comments on the Project.

3. The Library Board has completed Part 1 of the SEQRA Full Environmental Assessment Form ("FEAF"), reviewed the Part 1 information and other supporting information developed through its SEQRA review process including but not limited to: (1) site development and architectural plans; (2) various technical and environmental studies and reports (including a Trip Generation Review, Phase I Environmental Site Assessment, and Pre-Demolition Asbestos Survey Report) and input from its professional consultants; (3) correspondence from the Town of Bethlehem, the New York State Historic Preservation Office ("SHPO") and the New York State Department of Transportation ("NYSDOT"); (4) design guidelines and requirements of the New York State Department of Environmental Conservation ("NYSDEC") and New York State Department of Health ("NYSDOH"); and (5) the Town's Zoning Law and the Town's 2022 Comprehensive Plan Update. Based on this review the Library Board has completed FEAF Parts 2 and 3 and concluded that the environmental effects of the Project will not exceed any of the criteria requiring the preparation of a DEIS found in 6 NYCRR § 617.7(c), as more fully described below:

a. No substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels; no substantial increase in solid waste production; and no substantial increase in potential for erosion, flooding, leaching or drainage problems will result from the Project. The Project will not generate off-premises noise, waste, lights, glare, or any other intrusive condition.

#### Air Quality

The Project entails the demolition of an existing storage building and the adjacent vacant residence at 59 Borthwick Avenue. As discussed below and required by New York State Department of Labor ("NYSDOL") regulations, a pre-demolition asbestos survey of the residence was prepared to identify any asbestos containing material ("ACM") that would require removal and disposal by a licensed asbestos abatement contractor. The survey identified the following four sources of ACM, all of which will be removed in accordance with applicable laws: Aircell Pipe Insulation (140 LF), Transite Exterior Siding (3,650 SF), Siding Caulk (4 SF), and Exhaust flue Parging (2 SF).

During construction, construction vehicles will be equipped with factory installed mufflers and emission control devices. Because the Project Site is mostly developed, little to no dust emissions are expected during construction. If necessary, dust suppression measures will be implemented through the use of water trucks during construction. When operational, the new library will not

emit smoke fumes, odors or dust or atmospheric pollutants. There will be no incineration on the Project Site.

*Based on the foregoing, the Project will not result in any significant adverse alteration or impairment to air quality.*

#### Surface Water Quality

Project construction will not have a direct or indirect impact on surface water or wetlands.

There are no wetlands or waterbodies on the Project Site. Vloman Kill, a New York State Class C(T) river/stream is located adjacent to the Project Site; however, it will not be affected by the Project.

Overall, the Project is expected to have a positive impact on the environment by improving the quality of any stormwater run-off from the Project Site. Post-construction, stormwater discharges from the Project Site will be managed and treated prior to discharge to stormwater management facilities located on Delaware Avenue. These improvements will benefit the environment.

#### *Stormwater Control Plan*

The Project Site contains 3.88± acres. All stormwater runoff generated from building roofs, pavements and landscape areas will be directed to existing and proposed subsurface stormwater management facilities where it will be treated for water quality and quantity per NYSDEC standards prior to discharge from the project site. The Project will disturb more than one acre and will be required to prepare a Stormwater Pollution Prevention Plan (SWPPP) and obtain and comply with an NYSDEC Stormwater State Pollutant Discharge Elimination System (SPDES) permit.

*Based on the foregoing, no significant adverse environmental impacts to surface water quality will occur from the Project.*

#### Groundwater quality or quantity

The Library receives potable water supply and sanitary wastewater treatment service from the Town of Bethlehem and these service lines will be reused or upgraded as part of the Project. See, FEAF Part 1. The Project Site is located in the Town of Bethlehem Water District and will cause an increase in water demand to approximately 500<sup>+</sup>/<sub>-</sub> gallons/day. The district currently has capacity to serve the increase in demand associated with the Project and no expansion of the district is necessary to accommodate the Project.

The Project will not use groundwater wells, nor will it have the potential to introduce contaminants to groundwater or an aquifer. Accordingly, no groundwater wells will be affected by the Project.

*Based on the foregoing, no significant adverse environmental impacts to groundwater resources will occur from the Project.*

## Traffic

The Project is located on the north side of Delaware Avenue. The Project Site will continue to be used for a library and it is not anticipated that the Project will generate substantially more vehicle trips as compared to existing conditions. The Library will continue to be open Monday-Friday from 7:00am-9:00pm; Saturday from 7:00am-6:00pm; and Sunday from 1:00pm-4:30pm.

The existing library has one entrance-only driveway and one exit-only driveway to/from Borthwick Avenue. With the proposed addition, the library will have two full access driveways to Borthwick Avenue with one full access driveway to the main parking lot and one full access driveway to the proposed curbside book-drop window for pick up or drop off of books/materials with interconnection to the parking lot.

To assess the potential transportation impacts of the Project, a trip generation review was completed by the Library's traffic consultant. Trips generated by the existing library and proposed expansion were estimated using the Institute of Transportation Engineers Trip Generation, 11th Edition, which is the industry accepted standard for estimating traffic generated. The estimate was prepared using Land Use 590—Library. The estimates were prepared for a typical overall weekday, the weekday morning peak hour, and the weekday evening peak hour.

The trip generation review concluded as follows:

- *The Project is anticipated to generate an additional 5-13 vehicles entering and exiting during the weekday morning peak hour and an additional 71-76 vehicles entering and exiting during the evening peak hour.*
- *The minimal increase in traffic generated during the morning peak hour will generally not even be noticeable to existing motorists in the area.*
- *The increase in traffic generated during the evening peak hour equates approximately to one additional vehicle entering and exiting the site per minute.*
- *This minor increase in traffic generation would not be anticipated to have any notable impact on traffic operations in the area.*

Given the minor increase in trip generation associated with the Project, no material change in vehicle queuing of left turning vehicles on Borthwick Avenue entering the Project Site during the PM peak hour is anticipated.

To further improve pedestrian safety, the Library District will install sidewalk improvements to coordinate with proposed building entryways and to facilitate the movement of pedestrian traffic throughout the Project Site. The Borthwick Avenue sidewalk will carry through the site access driveways to maintain the pedestrian route into the Project Site. In addition, bicycle racks will be installed at two locations near each of the building entrances.

The Library Board has also considered the potential for impacts from parking associated with the Project. Overall, the Project will reconfigure and expand parking from 117 to 136 spaces. As noted above, the Project is not anticipated to generate much additional traffic, so parking needs are expected to remain the same or to be only slightly greater during normal library hours.

Presently, there is enough on-site parking for existing library customers, and this is expected to continue to be the case after the Project is constructed. There will be no increase in special library events (e.g., summer concert series, outdoor storytimes, or other children's programs), which are typically held during normal library hours. Currently, the Town Hall parking areas are used for overflow parking approximately once monthly for large Library events; similarly, the Library's parking areas are used once weekly for Town Court overflow. No changes to these typical uses is expected. Accordingly, no need for additional overflow parking is anticipated.

Finally, during construction, all construction vehicles and contractor trucks will be parked on the Project Site or the general contractor will make arrangements for alternative locations for parking. The Project's general contractor will manage the number of vehicles on the Project Site at any one time to ensure that both access driveways to Borthwick Avenue are accessible to the community and emergency vehicles. Traffic control measures including signs, barricades, and flagmen will be employed as necessary to minimize traffic impacts during construction. Delivery of construction materials will be timed to avoid morning and afternoon peak traffic hours.

*Based on the foregoing, the Project will not have any significant adverse impacts on traffic or transportation during or after construction of the Project.*

#### Solid Waste Production

Solid waste generated by the Project during ordinary operations will be temporarily stored in an appropriate dumpster or compactor, adjacent to the existing dumpster at Peregrine Senior Living. Screening and dumpster enclosure will be placed around the relocated dumpster to minimize disturbance to adjacent properties at 457 and 459 Delaware Avenue. On a regular basis, a private carter will collect the solid waste for removal and disposal at an approved facility.

During demolition and construction, all generated waste will be managed in accordance with applicable federal, state and local requirements. All construction and demolition ("C&D") debris will be stored temporarily in a dumpster or trucks on the Project Site and removed on a regular basis by a private carting company for disposal off-site at a solid waste management facility approved by NYSDEC for C&D debris. No construction waste will be buried or left on-site. The demolition contractor will conduct demolition operations and the removal of debris to ensure minimum interference with roads, streets, walks, and other adjacent properties, and will provide traffic control measures including signs, barricades, and flagmen.

Prior to beginning demolition work, a certified asbestos removal contractor will be engaged to remove and dispose of ACM in accordance with EPA, OSHA, and NYSDOH regulations and standards. Workers involved in asbestos abatement will have received appropriate training from a NYSDOH accredited asbestos safety training provider and certified through the NYSDOL Asbestos Licensing and Certification Unit. Removed ACM will be transported in accordance with NYSDOH regulations and brought to a landfill approved by NYSDEC and Albany County for the disposal of solid waste containing asbestos materials.

*Based on the foregoing, the Project will not create any significant adverse impacts on solid waste production.*

### Erosion and Flooding

Compared to existing conditions the Project will result in little to no erosion, whether during construction or post-construction. The installation of stormwater management facilities will mitigate any increase in stormwater runoff generated by roofs, pavement and landscape areas by the Project. All erosion and sediment control practices will be installed prior to site disturbance activities, and all areas disturbed during construction will be stabilized by the new construction.

The Project will not have any significant adverse impacts on flooding as it is designed and will be constructed in accordance with the Town's flood damage prevention regulations and will be constructed entirely outside the one-hundred-year floodplain.

*Based on the foregoing, the Project will not create any significant adverse impacts on erosion or flooding in the area.*

### Noise, Odor and Lighting

Noise and odor impacts during construction will be temporary and of short duration. The Library's construction manager, Schoolhouse Construction Services LLC, will work with contractors to ensure that they do not violate the Town of Bethlehem's Noise Abatement and Containment ordinance. Public construction is listed in the ordinance as an exempted activity; however, the library will work with the construction manager to ensure voluntary adherence to the 10:00 pm to 6:00 am hours during which construction noise on residential property is prohibited. If an unanticipated need for construction noise outside these hours, close neighbors will be informed ahead of time.

After construction is complete, the Library's hours of operation will continue to be Monday-Friday from 7:00am-9:00pm; Saturday from 7:00am-6:00pm; and Sunday from 1:00pm-4:30pm. During operations, no odor impacts are expected and noise levels will be the same as under existing conditions. Deliveries of library materials will be relocated to the backside of the building and will continue to occur once per week after 6:00 am. Emptying services associated with the Better World Books bin will also be relocated to the backside of the building continue to occur between 9:00am and 7:00pm. The use of maintenance equipment (e.g., lawnmowers, snowblowers, etc.) and snow plowing will be relocated to the backside of the building and these services will also remain the same. Garbage collection will be relocated adjacent to existing dumpsters at Peregrine Senior Living and collection will occur by the same refuse contractor at the same time (once per week after 6:00 am). Events such as concerts and other outdoor programs will remain the same and are not expected to occur outside of normal library operating hours. Finally, the existing rooftop HVAC units will be eliminated, which may cause noise levels to decrease from current conditions.

New site lighting poles will be installed throughout the site. All lighting will be dark sky compliant and directed downward to prevent stray horizontal spillage onto neighboring properties and comply with Town of Bethlehem Zoning Law 128-52 – Lighting relative to pole location, luminaire mounting height, use of luminaire cut-offs, maximum footcandles at the property line and other appropriate code requirements when installing site lighting within a residential area.

*Thus, the Project will not result in any significant adverse noise levels, or odor or lighting impacts.*

b. No removal or destruction of large quantities of vegetation or fauna; no substantial interference with the movement of any resident or migratory fish or wildlife species; no impacts on a significant habitat area; no substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species; and no other significant adverse impacts to natural resources will result from the Project.

The Project involves the redevelopment of an existing Project Site that contains no suitable habitat for wildlife or any protected plants, animals or any fish. The Project's stormwater management system will benefit wildlife by treating and improving stormwater run-off from the Project Site. The Project Site is not a critical wildlife area or wildlife refuge, little to no wildlife is present on the portion of the property where the Project will be built, and there are no known rare, threatened or endangered plants or animals present on the Project Site. See, FEAF, Part 1. Some trees and vegetation along the perimeter of the Project will be lost to accommodate the expansion; however, landscaping improvements will also be made and may serve as potential habitat birds, squirrels, etc.).

*Accordingly, no significant adverse impacts to plants or wildlife will occur from the Project.*

c. The Project will not create the impairment of the environmental characteristics of a Critical Environmental Area (CEA) as designated pursuant to subdivision 6 NYCRR § 617.14(g).

Redevelopment of the Site will not have any impacts on any critical environmental areas (CEAs) designated by NYSDEC because the Project Site does not contain any CEAs. No CEAs are located near the Project Site.

d. The Project will not create a material conflict with the community's current plans or goals as officially approved or adopted.

The Project furthers Bethlehem's community vision and goals as reflected in the Town of Bethlehem 2022 Comprehensive Plan Update (the "Plan"). Conserving and reusing the community's cultural institutions is a key part of the vision articulated in the Plan (Plan, P.23). The Project will support this vision with a new library that provides better and more modern space and services for the community. Expansion of the library with ADA-compliant improvements will ensure equitable access to town cultural facilities and further the Town's goal of ensuring that town services, events and facilities are disability inclusive and reachable by all persons regardless of social or economic background (Plan, P.102).

The Project is located in the CR-Core Residential zoning district and is designed to comply overall with the Town's Zoning Law.

*For the foregoing reasons, the Project will not cause any significant adverse impact to Bethlehem's community goals as adopted in its Comprehensive Plan and Zoning Law.*

e. The Project will not adversely impair the character or quality of important historical, archeological, architectural, or aesthetic resources or existing community or neighborhood character.

#### *Historic, Archeological or Architectural Resources*

The Project will not impair the character or quality of important historic and/or archaeological resources given the extensive prior disturbance and development of the Project Site. The residence at 59 Borthwick Avenue is not State/National Register eligible, and thus its demolition will have no impact on historic, archaeological, or architectural resources. The Town Historian will be given an opportunity to photograph the residence prior to demolition. The redevelopment and expansion of the Library will improve the existing facility with a new, state-of-the-art facility which will expand Library access and services for the public. By letter dated July 30, 2024, the State Historic Preservation Office concluded that “the proposed new addition, parking, and landscaping will be appropriate to the historic library building” and the original library structure, which will not change, will continue to be eligible for listing in the State and National Registers of Historic Places. By letter dated August 6, 2024, SHPO determined that the Project would not have any adverse effect on cultural resources including archaeological and/or historic places, listed in or eligible for the New York State and National Registers of Historic Place.

*Based on the foregoing, the Project will not have any significant adverse impacts on historic, archeological, or architectural resources.*

#### *Aesthetic Resources*

The Project will not have a significant adverse impact on aesthetic resources. A site landscape plan has been developed to enhance views of the Project Site from neighboring properties. Existing vegetation and trees which screen the Project Site from Borthwick and Delaware Avenues will be preserved where possible. Additional landscaping will be placed to screen the 12 parking spaces along Borthwick Avenue. Screening and dumpster enclosure will be placed around the relocated dumpster to minimize disturbance to adjacent properties at 457 and 459 Delaware Avenue.

The existing character and appearance of the building will be preserved and exterior alterations will be limited to the following:

- Exterior masonry "brick" re-pointing, sealing, flashing modifications and cleaning;
- Removal of existing exterior masonry “brick” at two (2) structural bays where additional steel bracing is required to meet code. Curtain wall glazing/aluminum systems to be infilled at masonry removal after steel reinforcements are complete;
- Re-sealing of existing skylights;
- Re-painting of existing textured fascia areas;
- Removal of existing EPDM roof system in lieu of a new EPDM roof system that includes a higher R-value than what currently exists;
- Removal of existing rooftop mechanical equipment; and
- Demolition at existing north facade to accommodate connection/integration of the proposed addition.

*Based on the foregoing, the Project will not have any significant adverse impacts on aesthetic resources.*

#### *Existing Community or Neighborhood Character*

The Project is designed to support community goals as reflected in Bethlehem's Comprehensive Plan. The Project, consistent with the Comprehensive Plan, will provide more functional and inclusive community space and services that will address the needs of all residents, including providing for ADA-compliance.

#### *Community Services*

The Project will not create any additional demand for community services. The Library will continue to be served by public sewer and water, which have adequate capacity to serve the Project. The Project will also continue to be served by the Delmar Fire Department. The Project will not generate any school-aged children and will not create any significant adverse impacts on the local school district. The Library will not conduct any activities that will increase the demand for police services at the Project Site and will continue to be served by the Bethlehem Police Department.

*Based on the foregoing, the Project will not have any significant adverse impacts on community character.*

#### f. The Project will not create a major change in the use of either the quantity or type of energy.

The Project Site is presently served by existing public utilities including electric, cable and telephone services via overhead transmission lines. The site lighting plan will utilize energy efficient LED site light fixtures and utilize timers, dimmers, sensors and/or other photocell controllers to limit facilities lighting when it is not needed and to reduce overall energy consumption.

*Based on the foregoing, no significant adverse environmental impacts associated with energy usage are anticipated.*

#### g. The Project will not create any significant hazards to human health.

No impacts to human health are anticipated by the redevelopment of the Project Site because the construction and library operations will be undertaken in accordance with and in compliance with all pertinent environmental and land development regulations and related permit and approval procedures and requirements. In addition, a Phase I environmental assessment was completed for the Project Site and no significant environmental issues were identified.

#### h. The Project will not create a substantial change in the use, or intensity of use, of land including agricultural, open space or recreational resources, or in its capacity to support existing uses for the reasons set forth herein.

The Project consists of the redevelopment of an existing library to improve space and services for the public. No substantial increase in the intensity of the library use is anticipated.

Construction of Phase I of the Project is proposed to begin in late spring or early summer of 2025. Phase I will include sitework and new construction and is expected to take +/-12 months. Phase II is proposed to begin late spring or early summer of 2026. Phase II will include renovation and construction of the existing building and the remaining sitework, and is expected to take +/-12 months.

Natural materials on the Site will be utilized to achieve planned grades. Erosion and sediment control measures will be implemented prior to any construction and will be inspected during construction until the Project Site is stabilized. Post-construction, stormwater from the Project Site will be managed and treated through an upgraded system to further reduce the potential for erosion.

*Based on the foregoing, Project is not anticipated to have any significant adverse impact on land resources.*

i. The Project will not encourage or attract a large number of people to the Town of Bethlehem, compared to the number of people who would come to such place absent its occurrence.

The Project will not attract a large number of people to the Town of Bethlehem as it will still be operated as a local library that is primarily designed to serve the local public. The primary goals of the Project are to provide better space and service to the Library's existing constituency while providing some room for growth in the use of the library in the future.

j. The Project will not create a material demand for other actions that would result in one of the above consequences.

Redevelopment of the Project Site by the Project will not create any new material demands.

k. No cumulative adverse impacts on the environment will result from the Project.

Redevelopment of the Project Site for the Project will not have any cumulative impacts on the environment.

**For further information:**

Contact Person: Geoff Kirkpatrick, Director  
Bethlehem Public Library

Address: 451 Delaware Avenue  
Delmar, NY 12054

Telephone: 518-439-9314

**A copy of this Notice of Negative Declaration will be distributed to:**

Town of Bethlehem  
Bethlehem Central School District  
Albany County Department of Public Works  
New York State Department of Education  
New York State Department of Environmental Conservation  
New York State Department of Transportation  
New York State Historic Preservation Office

**BOARD OF TRUSTEES OF THE BETHLEHEM PUBLIC LIBRARY**  
451 Delaware Avenue, Delmar, NY 12054

**CONSENT TO SEQRA LEAD AGENCY**

Name of Agency: \_\_\_\_\_

Proposed Lead Agency: Board of Trustees of the Bethlehem Public Library

Name of Action: **Library Expansion Project on Route 443  
Bethlehem, New York**

Preliminary Classification of Action: Unlisted Action

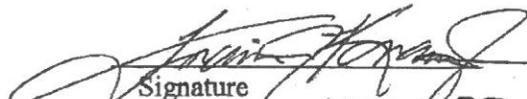
On behalf of \_\_\_\_\_ (agency), I acknowledge receipt of the enclosed Notice to Designate SEQRA Lead Agency in this matter.

The above-named agency hereby: **(please check one)**

- ( ) **CONSENTS** to the Board of Trustees of the Bethlehem Public Library acting as the SEQRA lead agency in this application and requests that the undersigned continue to receive copies of all SEQRA determinations, SEQRA documents and notices in this matter.
- ( ) **DOES NOT CONSENT** to the Board of Trustees of the Bethlehem Public Library acting as SEQRA lead agency in this application and desires that \_\_\_\_\_ serve as lead agency. To contest lead agency designation, the undersigned intends to follow the procedures outlined in the SEQRA regulations--6 NYCRR § 617.6(b)(5).
- ( ) **TAKES NO POSITION** on lead agency designation.

SEPT. 30, 2024  
Date

NYSED OFP  
Agency name (printed)

  
Signature  
FRANCIS KRAMER  
ASSOCIATE ARCHITECT  
Title NYSED OFFICE OF  
FACILITIES PLANNING

Please return to: Board of Trustees of the Bethlehem Public Library  
451 Delaware Avenue, Delmar, NY 12054



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234  
Tel. (518) 474-3906  
Website: <http://www.p12.nysed.gov/facplan/>

September 30, 2024

Mr. Geoffrey Kirkpatrick  
Director  
Bethlehem Public Library  
451 Delaware Avenue  
Delmar, NY 12054

RE: Bethlehem Public Library- SEQRA Lead Agency Determination  
Capital Improvement Project Bethlehem Public Library  
451 Delaware Avenue, Town of Bethlehem, New York

Dear Mr. Kirkpatrick:

The New York State Education Department agrees that the Bethlehem Public Library be designated to act as Lead Agency for the review of this proposal.

To aid in timely responses we request that all future SEQRA Lead Agency Approval Requests be sent electronically to [EMSCFP@nysed.gov](mailto:EMSCFP@nysed.gov) with the subject "SEQRA Lead Agency\_School District Name".

Please contact me if you have any questions.

Sincerely,

Francis J. Kramer, Jr., RA CEO  
Associate Architect  
NYSED Office of Facilities Planning  
Room 1060 EBA  
89 Washington Avenue  
Albany, NY 12234  
(518) 486-2051

cc: Caroline Brancatella, Vice President Bethlehem Public Library BOT  
Jody Monroe, Superintendent Bethlehem CSD

Rec 6/24/24  
JC

**BOARD OF TRUSTEES OF THE BETHLEHEM PUBLIC LIBRARY**  
451 Delaware Avenue, Delmar, NY 12054

**CONSENT TO SEQRA LEAD AGENCY**

Name of Agency: ALBANY COUNTY DPW

Proposed Lead Agency: Board of Trustees of the Bethlehem Public Library

Name of Action: **Library Expansion Project on Route 443  
Bethlehem, New York**

Preliminary Classification of Action: Unlisted Action

On behalf of ALBANY COUNTY DPW (agency), I acknowledge receipt of the enclosed Notice to Designate SEQRA Lead Agency in this matter.

The above-named agency hereby: (please check one)

- CONSENTS** to the Board of Trustees of the Bethlehem Public Library acting as the SEQRA lead agency in this application and requests that the undersigned continue to receive copies of all SEQRA determinations, SEQRA documents and notices in this matter.
- DOES NOT CONSENT** to the Board of Trustees of the Bethlehem Public Library acting as SEQRA lead agency in this application and desires that \_\_\_\_\_ serve as lead agency. To contest lead agency designation, the undersigned intends to follow the procedures outlined in the SEQRA regulations--6 NYCRR § 617.6(b)(5).
- TAKES NO POSITION** on lead agency designation.

6-20-24  
Date

ALBANY COUNTY DPW  
Agency name (printed)

LARU  
Signature  
COMMISSIONER  
Title

Please return to: Board of Trustees of the Bethlehem Public Library  
451 Delaware Avenue, Delmar, NY 12054

BOARD OF TRUSTEES OF THE BETHLEHEM PUBLIC LIBRARY  
451 Delaware Avenue, Delmar, NY 12054

CONSENT TO SEQRA LEAD AGENCY

Name of Agency: Town of Bethlehem

Proposed Lead Agency: Board of Trustees of the Bethlehem Public Library

Name of Action: Library Expansion Project on Route 443  
Bethlehem, New York

Preliminary Classification of Action: Unlisted Action

On behalf of Town of Bethlehem (agency), I acknowledge receipt of the enclosed Notice to Designate SEQRA Lead Agency in this matter.

The above-named agency hereby: (please check one)

- CONSENTS to the Board of Trustees of the Bethlehem Public Library acting as the SEQRA lead agency in this application and requests that the undersigned continue to receive copies of all SEQRA determinations, SEQRA documents and notices in this matter.
- DOES NOT CONSENT to the Board of Trustees of the Bethlehem Public Library acting as SEQRA lead agency in this application and desires that \_\_\_\_\_ serve as lead agency. To contest lead agency designation, the undersigned intends to follow the procedures outlined in the SEQRA regulations--6 NYCRR § 617.6(b)(5).
- TAKES NO POSITION on lead agency designation.

Town of Bethlehem is not an Involved Agency.

7/10/24  
Date

[Signature]  
Signature

Town of Bethlehem  
Agency name (printed)

Director of Planning  
Title

Please return to: Board of Trustees of the Bethlehem Public Library  
451 Delaware Avenue, Delmar, NY 12054

---

**From:** Robert Leslie  
**Sent:** July 10, 2024 6:13 PM  
**To:** Geoffrey Kirkpatrick  
**Subject:** Bethlehem Public Library Expansion SEQR Lead Agency Coordinated Review

Good evening,

The Town of Bethlehem is in receipt of the SEQR Lead Agency Coordinated Review request for the Bethlehem Library expansion project. Please know the Town has no permitting authority regarding the project approval and so is therefore not considered an Involved Agency under the SEQR regulations (see attached). However, as an Interested Agency the follow comments are offered:

1. While the Project is not subject to local site plan review, please consider Bethlehem's site plan design guidelines found in [Zoning Law 128-71 E](#).
2. Assess the potential for vehicle queuing of left turning vehicles on Borthwick Drive entering at the proposed new driveway during the PM peak hour.
3. Borthwick sidewalk should carry through the site driveways to maintain the pedestrian route and visibility of pedestrian area to drivers. Detectable warning pads are not needed when the sidewalk continues through the driveway.
4. Will the additional 19 parking spaces accommodate planned group activities as a result of the expansion project? Is Town Hall parking lot expected for overflow parking? If so, what is the pedestrian route from Town Hall parking lot to Library. Mid-block crosswalk between the two facilities would support pedestrian travel.
5. Provide landscaping to buffer the 12 parking spaces along Borthwick Avenue from view.
6. Screening and dumpster enclosure should be placed around dumpster to minimize disturbance to adjacent residential properties at 457 and 459 Delaware Avenue.
7. The Town has a Street Tree Inventory and Management Plan. [Link to pdf provided here](#), see pdf page 137 for recommendation of species for future street tree planting along Borthwick Ave.
8. Provide additional bicycle rack at new Borthwick Ave. entrance.
9. Please contact the Town Historian to inquire about interest in photographing the house at 59 Borthwick Ave.(before demolition), should it serve as local historic significance. Town Assessors records show the house was built in 1900.
10. Please coordinate any changes to the water and sanitary sewer laterals with Town Department of Public Works.
11. Please consider Lighting standards found in [Zoning Law 128-52](#) for modifications to existing and any new proposed freestanding and wall mounted.

Please do not hesitate to contact me with any questions you may have.

Best,  
Rob



**Department of  
Transportation**

**KATHY HOCHUL**  
Governor

**MARIE THERESE DOMINGUEZ**  
Commissioner

**MICHAEL G. ARTHUR, P.E.**  
Regional Director

August 13, 2024

Geoff Kirkpatrick, Director of Bethlehem Public Library  
Bethlehem Public Library  
Board of Trustees of the Bethlehem Public Library  
451 Delaware Avenue  
Delmar NY 12054

**Re: SEQR: Reference number N/A  
Bethlehem Public Library Expansion Project  
451 Delaware Ave  
Delmar NY 12054**

Dear Mr. Kirkpatrick:

The New York State Department of Transportation has reviewed the SEQR documentation received per the correspondence dated **June 11<sup>th</sup>, 2024** and offers the following:

1. The NYSDOT acknowledges the **Board of Trustees of the Bethlehem Public Library** will be designated as the Lead Agency for this environmental review. NYSDOT believes we are an **Interested** agency under SEQR as the project is in proximity to Route 443.
2. The project area is located within the In-Town Residential (A) in the Town. According to the Town's Comprehensive plan, this district was designed for walking and contains sidewalks, interconnected street patterns, and a location near some small-scale services. This project is in keeping with the plan as it improves on pedestrian connectivity, expands sidewalks, and allows for more access to the public library. The library expansion of 21,000 sqf. will increase the parking lot space and building size, while relocating existing and introducing new pedestrian/bike friendly infrastructure. Project amenities include a pavilion area, drinking area, E-bike/EV chargers, Bike Fix-it stations, and a new book drop loop.

For this area, the Town of Bethlehem's Comprehensive plan recommends to "Maintain and enhance pedestrian connections within neighborhoods" and to "maintain the streetscape." The proposed project would extend pedestrian accessibility through sidewalk improvements included in the project, as well with a new walkway providing direct access to the neighboring senior living facility. Additionally, the relocation of the maintenance area and

dumpster/recycling area from the front face of the building to the rear will improve the streetscape on Borthwick Ave and Delaware Ave.

3. There are potential improvements the proposed project could implement to better align with the town's comprehensive plan and community needs.
  - a. Installation of bike racks on the southern and eastern entrances to the library expansion. Currently all bike racks and charging are on the northern entrances, and additional bike storage would better promote multi-modal transportation.
  - b. While the Project is not subject to local site plan review, please consider Bethlehem's site plan design guidelines found in Zoning Law 128-71 E.
  - c. Assess the potential for vehicle queuing of left turning vehicles on Borthwick Drive entering at the proposed new driveway during the PM peak hour.
  - d. Borthwick sidewalk should carry through the site driveways to maintain the pedestrian route and visibility of pedestrian area to drivers.
  - e. Provide landscaping to buffer the 12 parking spaces along Borthwick Avenue from view.
4. The NYSDOT has received a Lead Agency letter and Site Plan from Caroline Brancatella on June 11<sup>th</sup>, 2024.
5. Please note that NYSDOT does not allow new development to directly discharge stormwater into the highway stormwater management system.
6. A NYSDOT Highway Work Permit (PERM 33-com) will be necessary for any work within the State right-of-way along Route 443.
7. In anticipation of the Highway Work Permit, a Traffic Impact Study will be required.
8. A PERM 32 NYSDOT permit application will be required for any utility work in the NYSDOT right-of-way. Please submit documentation the Town will take ownership of any proposed utilities in NYSDOT right-of-way.

If you have any questions pertaining to the Utility Permit process or requirements, please contact Matt Haggerty at [Matt.Haggerty@dot.ny.gov](mailto:Matt.Haggerty@dot.ny.gov) or (518) 461-3669. For questions about the Highway Work Permit process and requirements, contact Wyatt Martin, Regional Permits Engineer ([Wyatt.Martin@dot.ny.gov](mailto:Wyatt.Martin@dot.ny.gov) or 518-457-4745).

Sincerely,



Greg Wichser  
Acting Regional Program and Planning Manager

cc: Wyatt Martin, Region 1 Traffic  
Matt Haggerty, Region 1 Construction  
Chad Corbett, Acting Residential Engineer, Albany County  
Brian Sleasman, Region 1 Design

**Full Environmental Assessment Form  
Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Bethlehem Public Library		
Project Location (describe, and attach a general location map): 451 Delaware Ave, Delmar, NY 12054		
Brief Description of Proposed Action (include purpose or need): The existing Bethlehem Public Library was built in 1972 and is 28,658 square feet. The building is owned by the Bethlehem Central School District. A building permit for the proposed work is required to be reviewed and approved through the State Education Department (SED).  The library is proposing a 19,250 square foot building expansion, which will consist of site renovations that include the following: parking reconfiguration and expansion (19 additional spaces); sidewalk improvements to coordinate with proposed building entryways and to facilitate the movement of pedestrian traffic throughout the site; a book drop loop for pick up or drop off of books / materials; relocation of maintenance area from the front face of the building to the rear; relocation and addition of maintenance shed; a transformer; addition of a pavilion area and associated amenities (drinking fountain, ADA accessibility, & seating areas); relocation of the dumpster / recycling area to behind the building and near to the maintenance area; stormwater, sanitary and water improvements; landscaping improvements, and addition of a dedicated employee patio area. Sitework will include the demolition of an existing storage building and house to have enough room for the additional parking required for the building's expansion.		
Name of Applicant/Sponsor: Bethlehem Public Library / Geoff Kirkpatrick	Telephone: 518-439-9314 ext 3022	E-Mail: director@bethpl.org
Address: 451 Delaware Avenue		
City/PO: Delmar	State: New York	Zip Code: 12054-3095
Project Contact (if not same as sponsor; give name and title/role):	Telephone:	E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	E-Mail:
Address:		
City/PO:	State:	Zip Code:

**B. Government Approvals**

**B. Government Approvals, Funding, or Sponsorship.** ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees		
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
d. Other local agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	SWPPP MS4 Review	November 2024
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	State Education Department, NYS Department of Environmental Conservation	Building Permit, Stormwater SPEDES Permit, Will submit after November 2024
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**C. Planning and Zoning**

**C.1. Planning and zoning actions.**

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?  Yes  No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

**C.2. Adopted land use plans.**

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?  Yes  No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?  Yes  No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)  Yes  No

If Yes, identify the plan(s):  
 NYS Heritage Areas: Mohawk Valley Heritage Corridor  
 \_\_\_\_\_  
 \_\_\_\_\_

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?  Yes  No

If Yes, identify the plan(s):  
 \_\_\_\_\_  
 \_\_\_\_\_

**C.3. Zoning**

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance.  Yes  No  
 If Yes, what is the zoning classification(s) including any applicable overlay district?  
CR- Core Residential

b. Is the use permitted or allowed by a special or conditional use permit?  Yes  No

c. Is a zoning change requested as part of the proposed action?  Yes  No  
 If Yes,  
 i. What is the proposed new zoning for the site? \_\_\_\_\_

**C.4. Existing community services.**

a. In what school district is the project site located? Bethlehem Central School District

b. What police or other public protection forces serve the project site?  
Bethlehem Police Department

c. Which fire protection and emergency medical services serve the project site?  
Delmar Fire District

d. What parks serve the project site?  
Pocket Park

**D. Project Details**

**D.1. Proposed and Potential Development**

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Existing Bethlehem Public Library Expansion

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ 3.88 acres  
 b. Total acreage to be physically disturbed? \_\_\_\_\_ 3.88 acres  
 c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? \_\_\_\_\_ 3.88 acres

c. Is the proposed action an expansion of an existing project or use?  Yes  No  
 i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % 40 Units: 19250 sf addition

d. Is the proposed action a subdivision, or does it include a subdivision?  Yes  No  
 If Yes,  
 i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)  
Lot consolidation of four lots into one lot  
 ii. Is a cluster/conservation layout proposed?  Yes  No  
 iii. Number of lots proposed? 1  
 iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum 3.88 Ac

e. Will the proposed action be constructed in multiple phases?  Yes  No  
 i. If No, anticipated period of construction: \_\_\_\_\_ 24 months  
 ii. If Yes:  
 • Total number of phases anticipated \_\_\_\_\_  
 • Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year  
 • Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year  
 • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

f. Does the project include new residential uses?  Yes  No  
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)?  Yes  No  
 If Yes,

i. Total number of structures 1

ii. Dimensions (in feet) of largest proposed structure: 25 height; 180 width; and 220 length

iii. Approximate extent of building space to be heated or cooled: 50,000 (existing plus addition) square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?  Yes  No  
 If Yes,

i. Purpose of the impoundment: \_\_\_\_\_

ii. If a water impoundment, the principal source of the water:  Ground water  Surface water streams  Other specify: \_\_\_\_\_

iii. If other than water, identify the type of impounded/contained liquids and their source. \_\_\_\_\_

iv. Approximate size of the proposed impoundment. Volume: \_\_\_\_\_ million gallons; surface area: \_\_\_\_\_ acres

v. Dimensions of the proposed dam or impounding structure: \_\_\_\_\_ height; \_\_\_\_\_ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): \_\_\_\_\_

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)  Yes  No  
 If Yes:

i. What is the purpose of the excavation or dredging? \_\_\_\_\_

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): \_\_\_\_\_
- Over what duration of time? \_\_\_\_\_

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. \_\_\_\_\_

iv. Will there be onsite dewatering or processing of excavated materials?  Yes  No  
 If yes, describe. \_\_\_\_\_

v. What is the total area to be dredged or excavated? \_\_\_\_\_ acres

vi. What is the maximum area to be worked at any one time? \_\_\_\_\_ acres

vii. What would be the maximum depth of excavation or dredging? \_\_\_\_\_ feet

viii. Will the excavation require blasting?  Yes  No

ix. Summarize site reclamation goals and plan: \_\_\_\_\_

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?  Yes  No  
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): \_\_\_\_\_

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes  No  
If Yes, describe: \_\_\_\_\_

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?  Yes  No

If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

c. Will the proposed action use, or create a new demand for water?  Yes  No

If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ 500+/- gallons/day

ii. Will the proposed action obtain water from an existing public water supply?  Yes  No

If Yes:

- Name of district or service area: Town of Bethlehem Water District
- Does the existing public water supply have capacity to serve the proposal?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No
- Do existing lines serve the project site?  Yes  No

iii. Will line extension within an existing district be necessary to supply the project?

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site?  Yes  No

If, Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

d. Will the proposed action generate liquid wastes?  Yes  No

If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

Sanitary wastewater from toilets and fixtures

iii. Will the proposed action use any existing public wastewater treatment facilities?  Yes  No

If Yes:

- Name of wastewater treatment plant to be used: Albany County Wastewater Purification Plant - South
- Name of district: Bethlehem Sewer District
- Does the existing wastewater treatment plant have capacity to serve the project?  Yes  No
- Is the project site in the existing district?  Yes  No
- Is expansion of the district needed?  Yes  No

• Do existing sewer lines serve the project site?  Yes  No  
 • Will a line extension within an existing district be necessary to serve the project?  Yes  No  
 If Yes:  
 • Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_  
 \_\_\_\_\_

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?  Yes  No  
 If Yes:  
 • Applicant/sponsor for new district: \_\_\_\_\_  
 • Date application submitted or anticipated: \_\_\_\_\_  
 • What is the receiving water for the wastewater discharge? \_\_\_\_\_

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):  
 \_\_\_\_\_  
 \_\_\_\_\_

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: \_\_\_\_\_  
 \_\_\_\_\_

c. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?  Yes  No  
 If Yes:  
 i. How much impervious surface will the project create in relation to total size of project parcel?  
 \_\_\_\_\_ Square feet or 2.0 acres (impervious surface)  
 \_\_\_\_\_ Square feet or 3.88 acres (parcel size)  
 ii. Describe types of new point sources. Building addition roofs and parking/paving expansion  
 \_\_\_\_\_  
 iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?  
Stormwater runoff collected from building roofs and paved surfaces will be directed to existing and proposed on-site stormwater management areas for water quality and quantity treatment prior to discharge to stormwater management facilities located in Delaware Avenue.  
 • If to surface waters, identify receiving water bodies or wetlands: \_\_\_\_\_  
 \_\_\_\_\_  
 • Will stormwater runoff flow to adjacent properties?  Yes  No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?  Yes  No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?  Yes  No  
 If Yes, identify:  
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)  
 \_\_\_\_\_  
 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)  
 \_\_\_\_\_  
 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)  
 \_\_\_\_\_

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?  Yes  No  
 If Yes:  
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)  Yes  No  
 ii. In addition to emissions as calculated in the application, the project will generate:  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)  
 • \_\_\_\_\_ Tons/year (short tons) of Perfluorocarbons (PFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)  
 • \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)  
 • \_\_\_\_\_ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?  Yes  No

If Yes:

i. Estimate methane generation in tons/year (metric): \_\_\_\_\_

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): \_\_\_\_\_

---

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?  Yes  No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): \_\_\_\_\_

---

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?  Yes  No

If Yes:

i. When is the peak traffic expected (Check all that apply):  Morning  Evening  Weekend  
 Randomly between hours of \_\_\_\_\_ to \_\_\_\_\_.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): \_\_\_\_\_

iii. Parking spaces: Existing 117 Proposed 136 Net increase/decrease +19

iv. Does the proposed action include any shared use parking?  Yes  No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: \_\_\_\_\_

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site?  Yes  No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?  Yes  No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?  Yes  No

---

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?  Yes  No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: \_\_\_\_\_

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): \_\_\_\_\_

iii. Will the proposed action require a new, or an upgrade, to an existing substation?  Yes  No

---

l. Hours of operation. Answer all items which apply.

i. During Construction:		ii. During Operations:	
• Monday - Friday:	<u>7 am to 9 pm</u>	• Monday - Friday:	<u>9 am to 9 pm</u>
• Saturday:	<u>7 am to 6 pm</u>	• Saturday:	<u>10 am to 5 pm</u>
• Sunday:	<u>1-4:30</u>	• Sunday:	<u>12 pm to 5 pm</u>
• Holidays:	<u>Closed</u>	• Holidays:	<u>Closed</u>

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?  Yes  No  
 If yes:  
 i. Provide details including sources, time of day and duration:  
 \_\_\_\_\_

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen?  Yes  No  
 Describe: \_\_\_\_\_

---

n. Will the proposed action have outdoor lighting?  Yes  No  
 If yes:  
 i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:  
 New site lighting poles will be installed that will be night sky compliant.

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?  Yes  No  
 Describe: Some trees and vegetation along the site perimeter may be lost as part of the project.

---

o. Does the proposed action have the potential to produce odors for more than one hour per day?  Yes  No  
 If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures:  
 \_\_\_\_\_

---

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?  Yes  No  
 If Yes:  
 i. Product(s) to be stored \_\_\_\_\_  
 ii. Volume(s) \_\_\_\_\_ per unit time \_\_\_\_\_ (e.g., month, year)  
 iii. Generally, describe the proposed storage facilities: \_\_\_\_\_

---

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?  Yes  No  
 If Yes:  
 i. Describe proposed treatment(s):  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Will the proposed action use Integrated Pest Management Practices?  Yes  No

---

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?  Yes  No  
 If Yes:  
 i. Describe any solid waste(s) to be generated during construction or operation of the facility:  
 • Construction: \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)  
 • Operation: \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)  
 ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:  
 • Construction: \_\_\_\_\_  
 • Operation: \_\_\_\_\_

iii. Proposed disposal methods/facilities for solid waste generated on-site:  
 • Construction: \_\_\_\_\_  
 • Operation: \_\_\_\_\_

s. Does the proposed action include construction or modification of a solid waste management facility?  Yes  No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing: \_\_\_\_\_

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  Yes  No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  Yes  No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

**E. Site and Setting of Proposed Action**

**E.1. Land uses on and surrounding the project site**

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)
- Forest  Agriculture  Aquatic  Other (specify): \_\_\_\_\_

ii. If mix of uses, generally describe:

The existing land uses are mainly residential.

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	2.2	3.0	+0.80
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: <u>Landscape/Lawn Areas</u>	1.67	0.88	0.79

c. Is the project site presently used by members of the community for public recreation?  Yes  No  
 i. If Yes: explain: Passive recreation such as music and arts events and outdoor reading.

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  Yes  No  
 If Yes,  
 i. Identify Facilities:  
Peregrine Senior Living at Delmar Place Apartments,

e. Does the project site contain an existing dam?  Yes  No  
 If Yes:  
 i. Dimensions of the dam and impoundment:  
 • Dam height: \_\_\_\_\_ feet  
 • Dam length: \_\_\_\_\_ feet  
 • Surface area: \_\_\_\_\_ acres  
 • Volume impounded: \_\_\_\_\_ gallons OR acre-feet  
 ii. Dam's existing hazard classification: \_\_\_\_\_  
 iii. Provide date and summarize results of last inspection: \_\_\_\_\_

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?  Yes  No  
 If Yes:  
 i. Has the facility been formally closed?  Yes  No  
 • If yes, cite sources/documentation: \_\_\_\_\_  
 ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: \_\_\_\_\_  
 iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?  Yes  No  
 If Yes:  
 i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: \_\_\_\_\_

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?  Yes  No  
 If Yes:  
 i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:  Yes  No  
 Yes - Spills Incidents database Provide DEC ID number(s): \_\_\_\_\_  
 Yes - Environmental Site Remediation database Provide DEC ID number(s): \_\_\_\_\_  
 Neither database  
 ii. If site has been subject of RCRA corrective activities, describe control measures: \_\_\_\_\_  
 iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  Yes  No  
 If yes, provide DEC ID number(s): \_\_\_\_\_  
 iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): \_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses?  Yes  No

- If yes, DEC site ID number: \_\_\_\_\_
- Describe the type of institutional control (e.g., deed restriction or easement): \_\_\_\_\_
- Describe any use limitations: \_\_\_\_\_
- Describe any engineering controls: \_\_\_\_\_
- Will the project affect the institutional or engineering controls in place?  Yes  No
- Explain: \_\_\_\_\_

---

**E.2. Natural Resources On or Near Project Site**

a. What is the average depth to bedrock on the project site? \_\_\_\_\_ >10 feet

b. Are there bedrock outcroppings on the project site?  Yes  No  
 If Yes, what proportion of the site is comprised of bedrock outcroppings? \_\_\_\_\_ %

c. Predominant soil type(s) present on project site: Udinsammments - sand 100 %  
 \_\_\_\_\_ %  
 \_\_\_\_\_ %

d. What is the average depth to the water table on the project site? Average: \_\_\_\_\_ 6 feet

e. Drainage status of project site soils:  Well Drained: \_\_\_\_\_ % of site  
 Moderately Well Drained: 100 % of site  
 Poorly Drained \_\_\_\_\_ % of site

f. Approximate proportion of proposed action site with slopes:  0-10%: 100 % of site  
 10-15%: \_\_\_\_\_ % of site  
 15% or greater: \_\_\_\_\_ % of site

g. Are there any unique geologic features on the project site?  Yes  No  
 If Yes, describe: \_\_\_\_\_

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?  Yes  No

ii. Do any wetlands or other waterbodies adjoin the project site?  Yes  No

If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?  Yes  No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name Vloman Kill Classification 1301-0239
- Lakes or Ponds: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Wetlands: Name \_\_\_\_\_ Approximate Size \_\_\_\_\_
- Wetland No. (if regulated by DEC) R3UBH - 167.66 Acres

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?  Yes  No

If yes, name of impaired water body/bodies and basis for listing as impaired: \_\_\_\_\_

---

i. Is the project site in a designated Floodway?  Yes  No

j. Is the project site in the 100-year Floodplain?  Yes  No

k. Is the project site in the 500-year Floodplain?  Yes  No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?  Yes  No

If Yes:

i. Name of aquifer: Principal Aquifer

m. Identify the predominant wildlife species that occupy or use the project site:

Deer \_\_\_\_\_ birds \_\_\_\_\_ Rabbits \_\_\_\_\_  
 Squirrel \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

n. Does the project site contain a designated significant natural community?  Yes  No  
 If Yes:  
 i. Describe the habitat/community (composition, function, and basis for designation): \_\_\_\_\_  
 ii. Source(s) of description or evaluation: \_\_\_\_\_  
 iii. Extent of community/habitat:  
 • Currently: \_\_\_\_\_ acres  
 • Following completion of project as proposed: \_\_\_\_\_ acres  
 • Gain or loss (indicate + or -): \_\_\_\_\_ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species?  Yes  No  
 If Yes:  
 i. Species and listing (endangered or threatened): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern?  Yes  No  
 If Yes:  
 i. Species and listing: \_\_\_\_\_  
 \_\_\_\_\_

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing?  Yes  No  
 If yes, give a brief description of how the proposed action may affect that use: \_\_\_\_\_  
 \_\_\_\_\_

**E.3. Designated Public Resources On or Near Project Site**

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304?  Yes  No  
 If Yes, provide county plus district name/number: \_\_\_\_\_

b. Are agricultural lands consisting of highly productive soils present?  Yes  No  
 i. If Yes: acreage(s) on project site? \_\_\_\_\_  
 ii. Source(s) of soil rating(s): \_\_\_\_\_

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark?  Yes  No  
 If Yes:  
 i. Nature of the natural landmark:  Biological Community  Geological Feature  
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: \_\_\_\_\_  
 \_\_\_\_\_

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area?  Yes  No  
 If Yes:  
 i. CEA name: \_\_\_\_\_  
 ii. Basis for designation: \_\_\_\_\_  
 iii. Designating agency and date: \_\_\_\_\_

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  Yes  No

If Yes:

i. Nature of historic/archaeological resource:  Archaeological Site  Historic Building or District

ii. Name: \_\_\_\_\_

iii. Brief description of attributes on which listing is based: \_\_\_\_\_

---

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?  Yes  No

---

g. Have additional archaeological or historic site(s) or resources been identified on the project site?  Yes  No

If Yes:

i. Describe possible resource(s): \_\_\_\_\_

ii. Basis for identification: \_\_\_\_\_

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h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?  Yes  No

If Yes:

i. Identify resource: Mohawk Towpath Byway

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): Scenic byway

iii. Distance between project and resource: \_\_\_\_\_ miles.

---

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?  Yes  No

If Yes:

i. Identify the name of the river and its designation: \_\_\_\_\_

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666?  Yes  No

**F. Additional Information**

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

**G. Verification**

I certify that the information provided is true to the best of my knowledge.

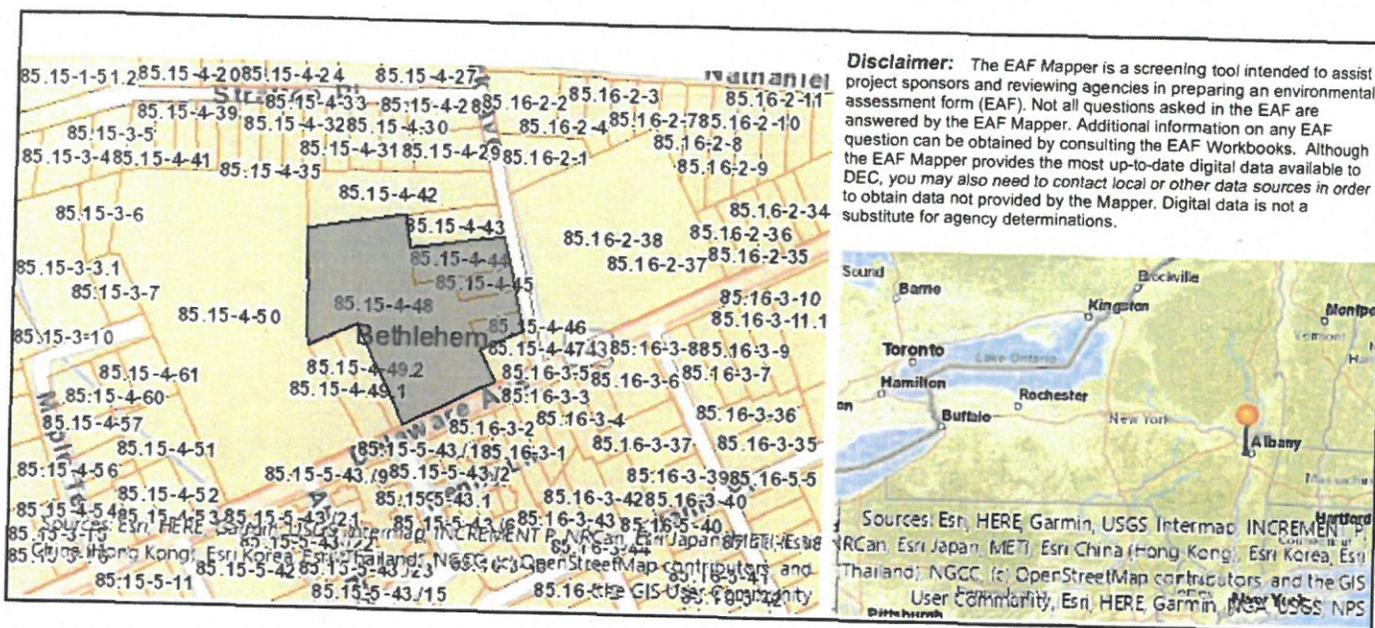
Applicant/Sponsor Name Bethlehem Public Library Date 6/13/24

Signature Geoffrey S. Kirkpatrick Title Director

**PRINT FORM**

# EAF Mapper Summary Report

Tuesday, October 15, 2024 11:05 AM



B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Yes - Digital mapping data are not available for all Special Planning Districts. Refer to EAF Workbook.
C.2.b. [Special Planning District - Name]	NYS Heritage Areas: Mohawk Valley Heritage Corridor
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	No
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	No
E.2.j. [100 Year Floodplain]	No
E.2.k. [500 Year Floodplain]	No
E.2.l. [Aquifers]	Yes
E.2.l. [Aquifer Names]	Principal Aquifer
E.2.n. [Natural Communities]	No

E.2.o. [Endangered or Threatened Species]	No
E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	No
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

**Full Environmental Assessment Form**  
**Part 2 - Identification of Potential Project Impacts**

Agency Use Only [If applicable]  
 Project: Bethlehem Public Library  
 Date: 10/15/2024

**Part 2 is to be completed by the lead agency.** Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

**Tips for completing Part 2:**

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

<b>1. Impact on Land</b>		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES	
Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) If "Yes", answer questions a - j. If "No", move on to Section 2.				
		Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a.	The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b.	The proposed action may involve construction on slopes of 15% or greater.	E2f	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c.	The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d.	The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e.	The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f.	The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g.	The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h.	Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**2. Impact on Geological Features**

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

NO

YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**3. Impacts on Surface Water**

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

NO

YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

1. Other impacts: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
----------------------------------	--------------------------	--------------------------

**4. Impact on groundwater**  
 The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer.  NO  YES  
 (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)  
 If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**5. Impact on Flooding**  
 The proposed action may result in development on lands subject to flooding.  NO  YES  
 (See Part 1. E.2)  
 If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
----------------------------------	--------------------------	--------------------------

**6. Impacts on Air**

The proposed action may include a state regulated air emission source.  
(See Part 1. D.2.f., D.2.h, D.2.g)

NO

YES

If "Yes", answer questions a - f. If "No", move on to Section 7.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO <sub>2</sub> ) ii. More than 3.5 tons/year of nitrous oxide (N <sub>2</sub> O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF <sub>6</sub> ) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochlorofluorocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**7. Impact on Plants and Animals**

The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.)

NO

YES

If "Yes", answer questions a - j. If "No", move on to Section 8.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>8. Impact on Agricultural Resources</b>			
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**9. Impact on Aesthetic Resources**  
 The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.)  
*If "Yes", answer questions a - g. If "No", go to Section 10.*

NO       YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**10. Impact on Historic and Archeological Resources**  
 The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.)  
*If "Yes", answer questions a - e. If "No", go to Section 11.*

NO       YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

**11. Impact on Open Space and Recreation**  
 The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan.  NO  YES  
 (See Part 1. C.2.c, E.1.c., E.2.q.)  
 If "Yes", answer questions a - e. If "No", go to Section 12.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b, E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c, E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**12. Impact on Critical Environmental Areas**  
 The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d)  NO  YES  
 If "Yes", answer questions a - c. If "No", go to Section 13.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**13. Impact on Transportation**  
 The proposed action may result in a change to existing transportation systems.  NO  YES  
 (See Part 1. D.2.j)  
 If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**14. Impact on Energy**  
 The proposed action may cause an increase in the use of any form of energy.  NO  YES  
 (See Part 1. D.2.k)  
 If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____			

**15. Impact on Noise, Odor, and Light**  
 The proposed action may result in an increase in noise, odors, or outdoor lighting.  NO  YES  
 (See Part 1. D.2.m., n., and o.)  
 If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**16. Impact on Human Health**

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part I.D.2.q., E.1. d. f. g. and h.)  NO  YES

*If "Yes", answer questions a - m. If "No", go to Section 17.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

<b>17. Consistency with Community Plans</b> The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>18. Consistency with Community Character</b> The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**PRINT FULL FORM**

**Full Environmental Assessment Form**  
**Part 3 - Evaluation of the Magnitude and Importance of Project Impacts**  
**and**  
**Determination of Significance**

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

**Reasons Supporting This Determination:**

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

**Determination of Significance - Type 1 and Unlisted Actions**

SEQR Status:  Type 1  Unlisted

Identify portions of EAF completed for this Project:  Part 1  Part 2  Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information  
See Negative Declaration

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the  
Bethlehem Public Library \_\_\_\_\_ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

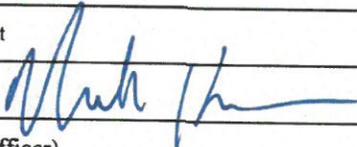
C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Bethlehem Public Library Addition and Renovations

Name of Lead Agency: Bethlehem Public Library Board of Trustees

Name of Responsible Officer in Lead Agency: Mark Kissinger

Title of Responsible Officer: Board of Trustees President

Signature of Responsible Officer in Lead Agency: 

Date: 10/15/24

Signature of Preparer (if different from Responsible Officer)

Date:

**For Further Information:**

Contact Person: Geoffrey Kirkpatrick

Address: 451 Delaware Avenue, Delmar, NY 12054

Telephone Number: 518-439-9314

E-mail: director@bethpl.org

**For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:**

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)  
Other involved agencies (if any)  
Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

**PRINT FULL FORM**



**New York State  
Parks, Recreation and  
Historic Preservation**

**KATHY HOCHUL**  
Governor

**RANDY SIMONS**  
Commissioner Pro Tempore

August 6, 2024

Elbert Eller  
Project Architect  
AshleyMcGaw Architects  
125 East Jefferson  
Syracuse, NY 13202

Re: SED  
Renovations And Alterations Bethlehem Public Library  
451 Delaware Ave, Delmar, NY 12054  
24PR06818

Dear Elbert Eller:

Thank you for continuing to consult with the Division for Historic Preservation of the Office of Parks, Recreation and Historic Preservation (OPRHP). We have reviewed the submitted materials in accordance with the New York State Historic Preservation Act of 1980 (section 14.09 of the New York Parks, Recreation and Historic Preservation Law). These comments are those of the Division for Historic Preservation and relate only to Historic/Cultural resources.

We have reviewed the additional project information provided in response to our previous information request letter. As noted, the Bethlehem Public Library is eligible for listing in the State and National Registers of Historic Places.

Based on this review, it is the opinion of the OPRHP that the proposed project will have No Adverse Impact to historic resources.

If you have any questions, I can be reached via email or at (518) 268-2164.

Sincerely,

Weston Davey  
Historic Site Restoration Coordinator  
Weston.davey@parks.ny.gov

## BETHLEHEM PUBLIC LIBRARY

### RESOLUTION APPROVING THE SCOPE OF THE BETHLEHEM PUBLIC LIBRARY CAPITAL PROJECT

At a special meeting of the Board of Trustees of the Bethlehem Public Library, located in Bethlehem, Albany County, New York, held, in said Town, on the 15<sup>th</sup> day of October, 2024, at 6:00 o'clock P.M., Prevailing Time.

The following resolution was offered by M. Walsh, seconded by S. Patterson, to wit:

**WHEREAS**, the Bethlehem Public Library (the "Library") plans to reconstruction and expansion of its existing library building (the "Project") located at 451 Delaware Avenue (Route 443), in Bethlehem, Albany County, New York that is designated as Town of Bethlehem tax parcel(s) SBL ##85.15-4-44, 85.15-4-45, 85.15-4-46, 85.15-4-48 (the "Project Site"); and

**WHEREAS**, the Project involves the expansion (by approximately 19,250sqf) and reconstruction of the existing library building, including new and expanded meeting areas, children and teens spaces, and staff areas, parking reconfiguration and expansion, sidewalk improvements, a book drop loop and relocation of maintenance area and shed, electrical upgrades and a installation of a generator; an outdoor pavilion area and associated amenities, HVAC improvements, and site work on the Project Site. The Library is designing the new library building to meet the present and future needs of the community by expanding meeting facilities and study rooms, children's area, teen spaces, and parking, and enhancing accessibility and sustainability; and

**WHEREAS**, the Project's scope has been presented to the Library Board of Trustees as generally described in the drawings constituting the presentation by Ashley McGraw Architects, dated October 15, 2024, and the Budget Estimate for the Project prepared by Ashley McGraw Architects and Schoolhouse Construction Services LLC, revised October 14, 2024; and

**WHEREAS**, the Library has deemed the proposed Project to be an unlisted action, pursuant to 6 NYCRR Part 617, the New York State Environmental Quality Review Act (hereinafter "SEQRA"); and

**WHEREAS**, the Library prepared a Full Environmental Assessment Form in accordance with SEQRA; and

**WHEREAS**, the Library conducted an coordinated review, designated itself lead agency without any objection from an involved agency, concluded that the Project will not result in any significant adverse environmental impacts, and issued a negative declaration of significance; and

**WHEREAS**, pursuant to Education Law §260(10), the Library Board of Trustees is authorized to require the Board of Education to call, give notice of and conduct a special district meeting for the purpose of authorizing the issuance of obligations of the school district for construction of library facilities and the levying of a tax therefor; and

**WHEREAS** the Library seeks to place the financing of the Project before the school district voters of the Bethlehem Central School District for their consideration at a special district meeting to be held on December 12, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, that the Library Board of Trustees approves the scope of the Project as described in the drawings constituting the presentation by Ashley McGraw Architects, dated October 15, 2024 and the Budget Estimate for the Project prepared by Ashley McGraw Architects and Schoolhouse Construction Services LLC, revised October 14, 2024, and authorizes and directs the Library Director to take such necessary and desirable steps to proceed with the project.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

This question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mark Kissinger, President	VOTING <u>YES</u>
Caroline Brancatella	VOTING <u>YES</u>
Laura DiBetta	VOTING <u>YES</u>
Sarah Patterson	VOTING <u>YES</u>
Gail Sacco	VOTING <u>YES</u>
Lisa Scoons	VOTING <u>Absent</u>
Michelle Walsh	VOTING <u>YES</u>

STATE OF NEW YORK            )  
  )  
COUNTY OF ALBANY            )        ss:

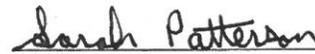
I, the Secretary of the Board of Trustees of the Bethlehem Public Library, located in the Town of Bethlehem and County of Albany, New York, DO HEREBY CERTIFY:

That I have compared the annexed copy of the resolution adopted at a special meeting of the Board of Trustees of the Bethlehem Public Library held on October 15, 2024, with the original thereof on file at the Library, and that the same is a true and correct copy of the resolution set forth therein and of the whole of said original insofar as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (i) all members of the Board of Trustees of the Library had due notice of said meeting, (ii) said meeting was in all respects duly held and (iii) pursuant to Article 7 of the Public Officers Law (Open Meeting Law), said meeting was open to the general public, and public notice of the time and place of said meeting was duly given in accordance with such Article.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my signature this 17 day of October, 2024.

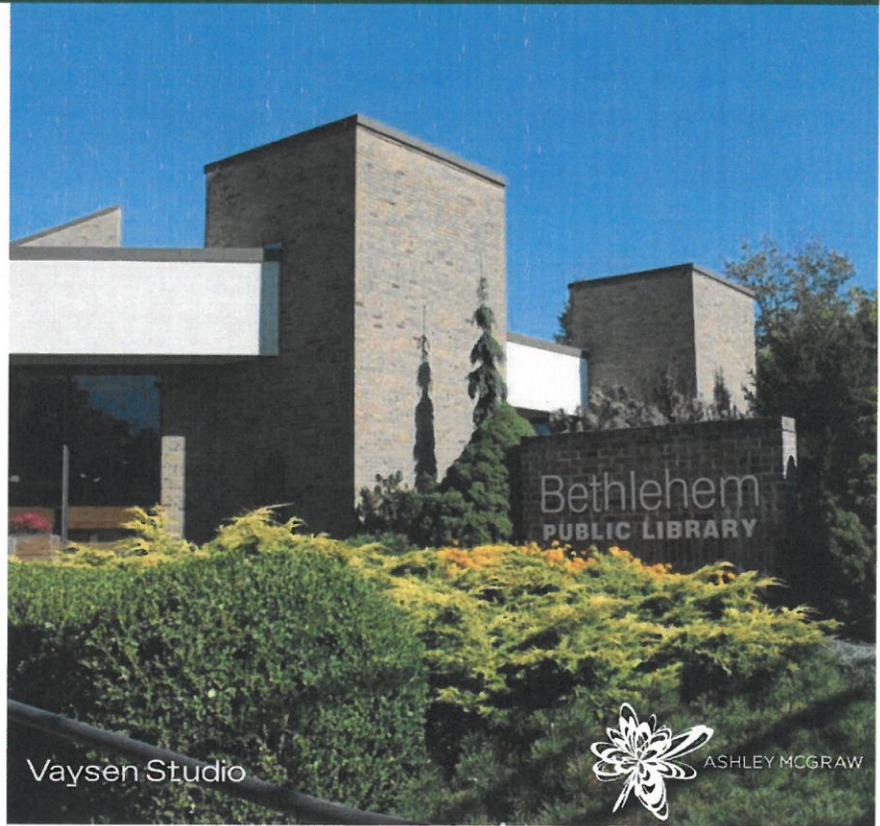
  
\_\_\_\_\_  
Sarah Patterson  
Secretary

(SEAL)

**bethlehem public library**

# **Board Presentation**

**October 15, 2024**



Vaysen Studio



# Agenda

- **Project Goals**
- **Plan & Scope Review**
- **Cost Review**
- **Design Update**
- **Flyover Video**
- **What's Next**



## **bethlehem public library**

### **the WHY's?**

#### **1 ADDRESS OUTDATED AND AGING COMPONENTS OF THE LIBRARY FACILITY.**

- The last significant update was around 50 years ago.
- There is some presence of asbestos which puts limitations on some maintenance needs.
- The mezzanine level is not suitable for public, or staff needs.

#### **2 ADD IN-DEMAND SPACE FOR LIBRARY USERS.**

- Patrons are routinely turned away from the limited meeting and study rooms.
- Meeting space / popular Library programs are limited to 100 people.
- Improve performance space functionality.

#### **3 ADD IN-DEMAND COLLECTIONS SPACE AND IMPROVE LIBRARY FUNCTION.**

- Bethlehem Public Library's circulation is the highest in the Upper Hudson Library System.
- Children's area is often crowded and limited in terms of offerings. Teen area is lacking dedicated space.
- Properly address curbside pickup function.
- Improve and expand staff space for better workflow, safety, efficiency, and adequacy.

#### **4 ENHANCE ACCESSIBILITY OF THE LIBRARY FACILITY & RESOURCES.**

- Improve accessibility to and within the facility to the spaces as well as to resources
- Improve parking area safety and add parking spaces
- Reduce distance between parking and entry
- Improve sense of arrival and wayfinding

#### **5 ENHANCE THE LIBRARY'S ENVIRONMENTAL SUSTAINABILITY FOOTPRINT.**

- Increase energy efficiency leading to operational savings
- Update the green space around the Library and preserve the park-like feel
- Modernize site utilities to improve Library as a "good neighbor"

**bethlehem public library**

## **the PURPOSE.**

### **TO POSITION THE BETHLEHEM PUBLIC LIBRARY AS**

a **community resource** that is accessible to all, offering modern programming in a mindful environment that's nestled within the fabric of the **community**.

Designed in a way that's welcoming, simple to navigate, modern, and adaptable to a variety of programs, both inside the library and throughout the site.

Optimizing the library so that both **patrons and staff** have cohesive environments to suit their evolving needs, and to support the next generation of collaboration, discovery, and learning.

**bethlehem public library**

# **Plan & Scope Review**

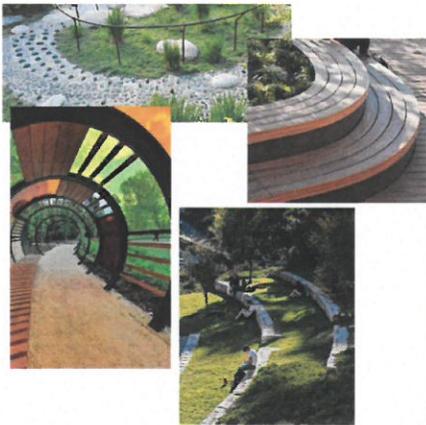


# bethlehem public library

## Proposed Site Plan

### KEY FACTS: PARKING

- Existing: 117 spaces
- Proposed: 136 spaces
- ✓ **16.2% increase**
- 6 EV charging stations
- 6 HC spot



# bethlehem public library

## Proposed Floor Plan

### KEY FACTS: OVERALL AREA

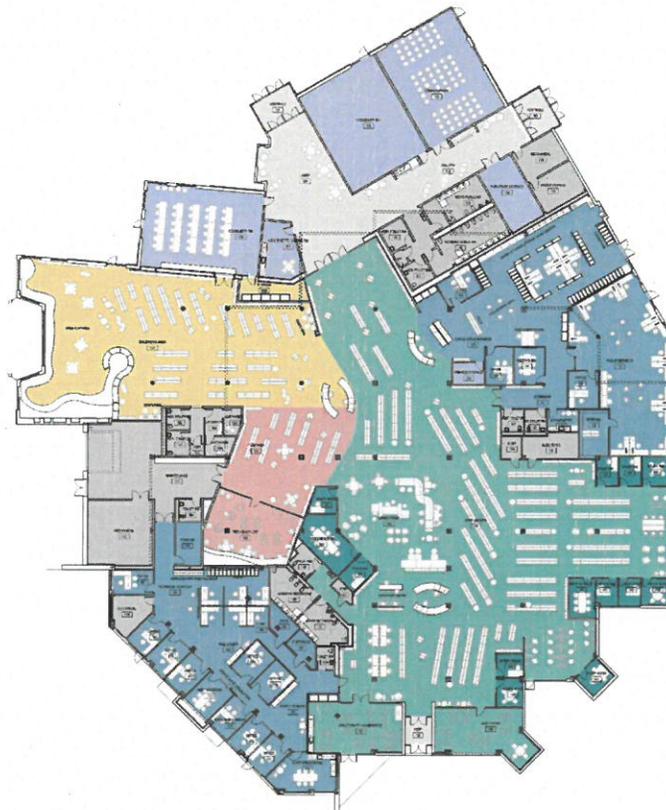
**Existing Library Area: 32,710 gsf**

- 29,870 gsf ground floor
- 2,840 gsf mezzanine

**New Library Area: 46,421 gsf**

- Area of new construction: 19,214 gsf
- Area of renovation: 27,207 gsf

✓ **42% increase in overall library area**



- MAIN LIBRARY
- CHILDREN'S
- TEEN'S
- COMMUNITY ROOMS
- MAIN LOBBY/GALLERY
- STAFF AREAS
- MAINTENANCE

# bethlehem public library

## Proposed Floor Plan

### KEY FACTS: PROGRAM AREAS

#### Children's Area

- Existing: 4,915 sf
- Proposed: 5,900 sf
- ✓ **20% increase**

#### Teen Area

- Existing: 855 sf
- Proposed: 2,073 sf
- ✓ **142% increase**

#### Main Area

- Existing: 6,761 sf
- Proposed: 12,900 sf
- ✓ **90% increase**

#### Study/Small Meeting Rooms

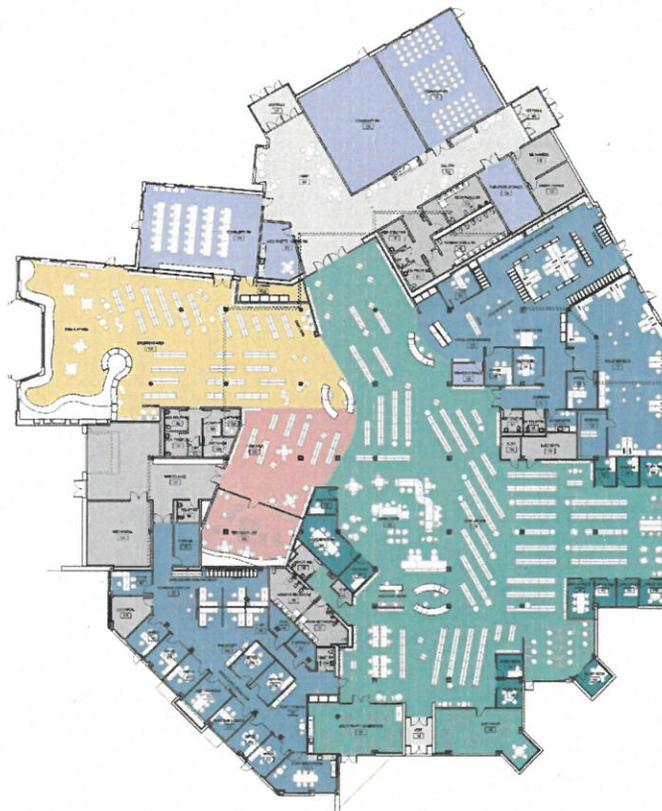
- Existing: 457 sf
- Proposed: 1,366 sf
- ✓ **198% increase**

#### Staff Space (excludes maintenance)

- Existing: 6,264 sf
- Proposed: 9,877 sf
- ✓ **58% increase**

#### Community Rooms

- Existing: 1,624 sf
- Proposed: 3,826 sf
- ✓ **136% increase**



## **bethlehem public library**

### **Architectural**

- Phase I New Construction / Phase II Renovation
- Renovation of existing spaces including removal of existing partitions, ceiling systems, flooring, millwork, finishes, etc.
- Removal of mezzanine and reconstruction of roof area
- New addition to accommodate staff space, children's space, community space
- Community Rooms with movable partition
- Removal of existing EPDM Roofing System and installation of new EPDM Roofing System with insulation values to meet current code
- Installation of new skylight at two (2) locations in the existing building where they had been removed
- Relocate entry on Delaware Avenue
- Relocate loading dock and maintenance areas
- Redistribution of staff areas
- Repositioning front of library
- Replacement of "stacks"
- Re-pointing and replacement of exterior brick masonry as required

### **Structural**

- Structural enhancements to meet current building code to provide shear wall - steel diagonal bracing installation at interior and exterior locations between existing columns
- New construction will be similar to the existing building having shallow cast-in-place spread footing foundations and steel columns and beams and a steel roof deck"

## **bethlehem public library**

### **Site**

- Simplified Vehicular and Pedestrian Circulation.
- Sidewalk access improvements.
- Accessible Parking Areas & Navigation closer to the building and overall parking increase, including EV.
- Multiple areas located exterior to the building for sitting and enjoying the outdoors. Areas have been planted to create a park-like feel.
- Landscaping improvements to keep with the park feel of the exterior spaces and to separate parking areas from public spaces.
- Maintenance Area access at the back of the building instead of in front, maintenance storage buildings and dumpsters located at the back of the building.
- Curbside pickup loop.
- Pavilion / Stage Area includes paved seating areas for ease of ADA / stroller navigation and areas designed specifically for viewing performances.
- A new Flagpole and planting area has been added at the front of the building near the main entry.
- Curb side drop off area / Parking for busses near main entrance.
- Bike racks included near main entrance.
- Bike fix-it station.
- Water fountain with bottle filling capability included near pavilion area.
- Book donation box included back near maintenance area.
- Dedicated Library Van parking space included.
- Signage to be included for ease of navigating the site and wayfinding.

## **Mechanical**

- Geothermal wells will provide heating and cooling for the building.
- 50 wells, each 450 feet deep, will be installed under the parking area.
- Piping from these wells will connect to heat pump units in the building ceilings.
- The heat pump units will distribute air for heating and cooling via ductwork above the ceilings.
- A water-to-water heat pump will supply hot water for fin tube radiators in some locations.
- Four energy recovery ventilation units located in building mechanical rooms will distribute fresh air throughout the building.
- The HVAC system will be controlled by a new Building Management System.

## **Plumbing**

- A high-efficiency heat pump water heater will supply hot water.
- New roof drainage will be added for new or renovated areas.
- Most existing sanitary pipes will remain; new ones will be added for the new building sections.
- Plumbing piping will be provided for new bathroom fixtures.

## **Fire Protection**

- A new sprinkler system will cover the entire building, both existing and new sections.
- Separate riser valves and mains will be installed for the old and new parts of the building.
- A combined domestic/fire protection water service with backflow prevention will be used.
- The sprinkler system will be a wet pipe system, as required by NFPA 13.

## **Electrical**

- The existing electrical service and panels will be replaced.
- A new 1200-amp, 480/277-volt service will be installed with a new transformer.
- New electrical distribution and panels will be provided throughout the building.
- All lighting will be upgraded to LED, with automatic and manual controls for energy efficiency.
- Emergency lighting will be battery-powered or have integral battery backups.
- The fire alarm system will be replaced with a modern, addressable system including smoke, heat, and carbon monoxide detectors.
- New telephone and data infrastructure will be installed, with Cat 6A cabling and power-over-ethernet systems.
- Security cameras will be added at entry points, connected to a central recording system.

## **Hazardous Material Abatement**

- Library roof and associated roof drain bowls/elbows
- Residence on Borthwick Ave
- Acoustic sprayed-on ceiling material in library

**bethlehem public library**

# **Cost Review**



# bethlehem public library



## ADDITIONS, RENOVATIONS AND SITEWORK 10/15/2024

Reference Item #	WORK DESCRIPTION	Base Construction Costs w/ OH&P	Design Contingency	Escalation	General Conditions	Allowances	BID Contingency	Total Construction Budget by Line Item
			5.00%	6.50%	15.00%	5.00%	5.00%	
<b>ADDITIONS &amp; RENOVATIONS</b>								
2	Division 2 - Demolition	\$ 1,186,587	\$ 59,329	\$ 80,985	\$ 199,035	\$ -	\$ -	\$ 1,525,936
	##### Hazardous Material	\$ 251,820	\$ 12,591	\$ 17,187	\$ 42,240	\$ -	\$ -	\$ 323,838
	##### Demolition	\$ 934,767	\$ 46,738	\$ 63,798	\$ 156,795	\$ -	\$ -	\$ 1,202,098
3	Division 3 - Concrete	\$ 1,017,620	\$ 50,881	\$ 69,453	\$ 170,693	\$ -	\$ -	\$ 1,308,647
4	Division 4 - Masonry	\$ 216,125	\$ 10,806	\$ 14,751	\$ 36,252	\$ -	\$ -	\$ 277,934
5	Division 5 - Metals	\$ 1,928,960	\$ 96,448	\$ 131,652	\$ 323,559	\$ -	\$ -	\$ 2,480,619
6	Division 6 - Wood and Plastics	\$ 296,877	\$ 14,844	\$ 20,262	\$ 49,797	\$ -	\$ -	\$ 381,780
7	Division 7 - Thermal & Moisture Protection	\$ 2,855,201	\$ 142,760	\$ 194,867	\$ 478,924	\$ -	\$ -	\$ 3,671,752
8	Division 8 - Openings	\$ 1,659,952	\$ 82,998	\$ 113,292	\$ 278,436	\$ -	\$ -	\$ 2,134,678
9	Division 9 - Finishes	\$ 2,789,196	\$ 139,460	\$ 190,363	\$ 467,853	\$ -	\$ -	\$ 3,586,872
10	Division 10 - Spectacles	\$ 121,181	\$ 6,059	\$ 8,271	\$ 20,327	\$ -	\$ -	\$ 155,838
12	Division 12 - Finishings	\$ 68,040	\$ 3,402	\$ 4,644	\$ 11,413	\$ -	\$ -	\$ 87,499
21	Division 21 - Fire Protection	\$ 286,351	\$ 14,318	\$ 19,543	\$ 48,032	\$ -	\$ -	\$ 368,244
22	Division 22 - Plumbing	\$ 565,176	\$ 28,259	\$ 38,573	\$ 94,801	\$ -	\$ -	\$ 726,809
23	Division 23 - HVAC	\$ 5,164,595	\$ 258,230	\$ 352,484	\$ 866,296	\$ -	\$ -	\$ 6,641,605
26	Division 26 - Electrical	\$ 2,365,014	\$ 118,251	\$ 161,412	\$ 396,702	\$ -	\$ -	\$ 3,041,379
	<b>ADDITIONS &amp; RENOVATIONS - TOTAL</b>	<b>\$ 20,520,875</b>	<b>\$ 1,026,045</b>	<b>\$ 1,400,552</b>	<b>\$ 3,442,120</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 28,589,592</b>
<b>SITWORK</b>								
31	Division 31 - Earthwork	\$ 338,064	\$ 16,903	\$ 1,099	\$ 53,410	\$ -	\$ -	\$ 409,476
32	Division 32 - Site Improvements	\$ 897,727	\$ 44,886	\$ 2,918	\$ 141,829	\$ -	\$ -	\$ 1,087,355
33	Division 33 - Site Utilities	\$ 804,740	\$ 40,237	\$ 2,615	\$ 127,139	\$ -	\$ -	\$ 974,731
	<b>SITE WORK - TOTAL</b>	<b>\$ 2,040,526</b>	<b>\$ 102,026</b>	<b>\$ 6,632</b>	<b>\$ 322,378</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 2,871,562</b>
	<b>PROJECT TOTALS</b>	<b>\$ 22,561,401</b>	<b>\$ 1,128,071</b>	<b>\$ 1,407,184</b>	<b>\$ 3,764,498</b>	<b>\$ 1,300,000</b>	<b>\$ 1,300,000</b>	<b>\$ 31,461,154</b>
								<b>\$ 28,666,146</b>
<b>CONSTRUCTION COST AT BID TIME</b>								
	Incidental Budget Hold	22.50%	\$ 7,900,000	\$ 7,900,000				
	Potential Reduction of Incidental Budget by Outside Account		\$ (1,102,967)	\$ (1,102,967)				
	Construction Contingency	5%	\$ 1,600,000	\$ 1,500,000				
	Capitalized Interest							
	DASNY Financing							
	3rd Party SED Review (Funds in Incidental Budget)		\$ 40,000	\$ 40,000				
	<b>(\$1,880 SF) TOTAL PROJECT COST</b>		<b>\$ 39,858,187</b>	<b>\$ 36,963,179</b>				

Reduction  
46,421 (SF)

5,459  
5512 PER SF  
\$2,795,008.00

**bethlehem public library**

# **Design Update**



## **bethlehem public library**

### **Essence of...**

#### **Bethlehem Public Library**

- Welcoming, inviting
- Inclusive, unbiased, accepting
- Cozy, homey, home away from home
- Diverse
- Accessible
- Engaging
- Helpful, knowledgeable, intelligent
- Responsive, provides what people need
- Always there, constant, reliable, dependable

#### **Bethlehem Community**

- Expanding, evolving, growing
- Divided, conflicted
- Diverse, multi-faceted
- Aspiring
- Green
- Smart, educated
- Caring, friendly, decent
- Intergenerational, diverse ages
- Active, engaged

## **bethlehem public library**

### **DESIGN DRIVERS: CONNECT & BALANCE**

- A place to accommodate everyone, individually and as a collection of diverse community members
- Connection to nature
- Connect exterior design to interior design
- Juxtaposition of geometric shape of the library building with and organic forms
- Meandering path of ceiling, interrupted by relief of column recesses and light coves
- Complexity of stacks, furniture, flooring balanced with an organic and refined ceiling
- Ceiling heights and materials to zone elements of loud and quiet, open and closed, enhancing the gradient of the dovetail concept

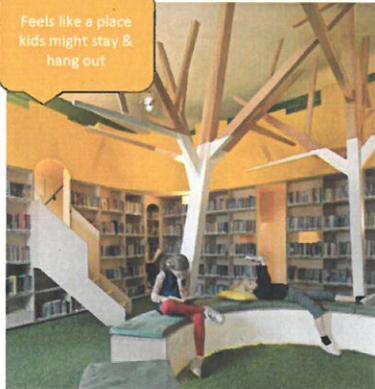
# bethlehem public library



This combo of multi-elevation seating in front of TVs for teen area



Connection to outdoor space



Feels like a place kids might stay & hang out



Lighting is nice and like laid back setting.



Like the enclosed space

**bethlehem public library**





Vaysen Studio

ASHLEY MCGRAW  
ARCHITECTS





Vaysen Studio

ASHLEY MCGRAW  
ARCHITECTS









Vaysen Studio

ASHLEY MCGRAW ARCHITECTS





Vaysen Studio

ASHLEY MCGRAW  
ARCHITECTS





Vaysen Studio

ASHLEY MCGRAW  
ARCHITECTS





**bethlehem public library**

# **Flyover Video**



**What's Next?**

- **Community Informational Session**
- **Stacks and storage review with Library Staff**
- **Finishes presentation**
- **Bond Vote – December 12, 2024**



Scan  
for  
more  
info!

<https://www.bethpl.org/building-project-updates/>

## BETHLEHEM PUBLIC LIBRARY

### RESOLUTION TO DIRECT THE BETHLEHEM CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION TO CALL A SPECIAL DISTRICT MEETING OF THE SCHOOL DISTRICT VOTERS TO VOTE UPON A PROPOSITION AUTHORIZING THE FINANCING AND CONSTRUCTION OF THE BETHLEHEM PUBLIC LIBRARY BUILDING PROJECT

At a special meeting of the Board of Trustees of the Bethlehem Public Library, located in Bethlehem, Albany County, New York, held, in said Town, on the 15<sup>th</sup> day of October, 2024, at 6:00 o'clock P.M., Prevailing Time.

The following resolution was offered by M. Walsh, seconded by L. DiBetta, to wit;

**WHEREAS**, the Bethlehem Public Library (the "Library") plans to reconstruction and expansion of its existing library building (the "Project") located at 451 Delaware Avenue (Route 443), in Bethlehem, Albany County, New York that is designated as Town of Bethlehem tax parcel(s) SBL ##85.15-4-44, 85.15-4-45, 85.15-4-46, 85.15-4-48 (the "Project Site"); and

**WHEREAS**, the Project involves the expansion (by approximately 19,250sqf) and reconstruction of the existing library building, including new and expanded meeting areas, children and teens spaces, and staff areas, parking reconfiguration and expansion, sidewalk improvements, a book drop loop and relocation of maintenance area and shed, electrical upgrades and installation of a generator; an outdoor pavilion area and associated amenities, HVAC improvements, and site work on the Project Site. The Library is designing the new library building to meet the present and future needs of the community by expanding meeting facilities and study rooms, children's area, teen spaces, and parking, and enhancing accessibility and sustainability; and

**WHEREAS**, the Project's scope has been presented to the Library Board of Trustees as generally described in the drawings constituting the presentation by Ashley McGraw Architects, dated October 15, 2024, and the Budget Estimate for the Project prepared by Ashley McGraw Architects and Schoolhouse Construction Services LLC, revised October 14, 2024; and

**WHEREAS**, the Library has deemed the proposed Project to be an unlisted action, pursuant to 6 NYCRR Part 617, the New York State Environmental Quality Review Act (hereinafter "SEQRA"); and

**WHEREAS**, the Library prepared a Full Environmental Assessment Form in accordance with SEQRA; and

**WHEREAS**, the Library conducted an coordinated review, designated itself lead agency without any objection from an involved agency, concluded that the Project will not result in any significant adverse environmental impacts, and issued a negative declaration of significance; and

**WHEREAS**, pursuant to Education Law §260(10), the Library Board of Trustees is authorized to require the Board of Education to call, give notice of and conduct a special district meeting for the purpose of authorizing the issuance of obligations of the school district for construction of library facilities and the levying of a tax therefor; and

**WHEREAS** the Library seeks to place the financing of the Project before the school district voters of the Bethlehem Central School District for their consideration at a special district meeting to be held on December 12, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to Education Law §260(10), the Library Board of Trustees hereby directs the Board of Education of the Bethlehem Central School District to call, give notice of and conduct a special district meeting for the purpose of authorizing the issuance of obligations of the school district for construction of library facilities and the levying of a tax therefor, on December 12, 2024 from the hours of 9:00 a.m. to 9:00 p.m. at the Bethlehem Public Library located at 451 Delaware Avenue, Bethlehem, Albany County, New York; and

**BE IT FURTHER RESOLVED**, that a Proposition be placed before the voters at said Special District Meeting in substantially the following form:

LIBRARY BOND PROPOSITION

YES

NO

RESOLVED:

(a) That the Board of Trustees of the Bethlehem Public Library, Town of Bethlehem, Albany County, New York (the "Library"), is hereby authorized to construct additions to and to reconstruct the existing library building located at 451 Delaware Avenue, Bethlehem, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental site and other improvements and expenses in connection therewith, (collectively, the "Project") as substantially described in a plan prepared for the Library by Ashley McGraw Architects, Syracuse, New York, which is on file in the office of the Library Director and in the office of the District Clerk of the Bethlehem Central School District, New York (the "School District"), to transfer title to parcels of land owned by the Library to the School District to facilitate the financing of the Project, and to expend therefor, an amount not to exceed the maximum estimated cost of \$36,963,180;

(b) that the School District is hereby authorized to borrow or issue obligations of the School District (together with renewals thereof) in an amount not to exceed \$36,963,180 less any monies contributed by the Library from funds currently on hand, not to exceed \$2,963,180, which are hereby authorized to be expended to pay a portion of the cost of the Project and such expenditure is hereby approved;

(c) that a tax is hereby authorized upon the taxable real property within the School District in an amount necessary to annually pay principal, interest and premium, if any, on such borrowing or obligations, but in no event shall such annual amount be greater than \$[TBD].

; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

This question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mark Kissinger, President	VOTING <u>YES</u>
Caroline Brancatella	VOTING <u>YES</u>
Laura DiBetta	VOTING <u>YES</u>
Sarah Patterson	VOTING <u>YES</u>
Gail Sacco	VOTING <u>NO</u>
Lisa Scoons	VOTING <u>Absent</u>
Michelle Walsh	VOTING <u>YES</u>

STATE OF NEW YORK            )  
  )  
COUNTY OF ALBANY            )        ss:

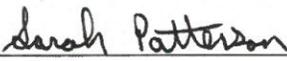
I, the Secretary of the Board of Trustees of the Bethlehem Public Library, located in the Town of Bethlehem and County of Albany, New York, DO HEREBY CERTIFY:

That I have compared the annexed copy of the resolution adopted at a special meeting of the Board of Trustees of the Bethlehem Public Library held on October 15, 2024, with the original thereof on file at the Library, and that the same is a true and correct copy of the resolution set forth therein and of the whole of said original insofar as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (i) all members of the Board of Trustees of the Library had due notice of said meeting, (ii) said meeting was in all respects duly held and (iii) pursuant to Article 7 of the Public Officers Law (Open Meeting Law), said meeting was open to the general public, and public notice of the time and place of said meeting was duly given in accordance with such Article.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my signature this 17 day of October, 2024.

  
\_\_\_\_\_  
Sarah Patterson  
Secretary

(SEAL)

**RESOLUTION OF THE BETHLEHEM CENTRAL SCHOOL DISTRICT, NEW YORK,  
CALLING A SPECIAL DISTRICT MEETING TO AUTHORIZE THE EXPENDITURE OF  
MONEYS FOR BETHELEHEM PUBLIC LIBRARY PURPOSES AND  
THE LEVY OF A TAX THEREFOR**

At a regular meeting of the Board of Education of the Bethlehem Central School District, located in Bethlehem, Albany County, New York, held in said Town, on the 23<sup>rd</sup> day of October, 2024, at 7:00 o'clock P.M., Prevailing Time.

The following resolution was offered by K. Nadeau, seconded by J. Walston, to wit:

WHEREAS, pursuant to Education Law §260(10), on October 15, 2024, the Board of Trustees of the Bethlehem Public Library (the "Library") adopted a resolution requesting that the Board of Education of the Bethlehem Central School District call a Special District Meeting at a time and place designated by said Board of Trustees to vote upon a proposition authorizing the reconstruction of and additions to the existing library building at 451 Delaware Avenue (Route 443), Delmar, New York, as substantially described in a plan prepared for the Library by Ashley McGraw Architects, Syracuse, New York (the "Library Project"); and

WHEREAS, the Board of Trustees of the Library has heretofore made appropriate and necessary findings pursuant to the State Environmental Quality Review Act (SEQRA), constituting Article 8 of the Environmental Conservation Law and 6 NYCRR § 617, and it has been determined that the Library Project will not create any significant adverse environmental impacts and that the Library Board adopted a Negative Declaration for the Library Project,

Now, therefore, be it

**RESOLVED BY THE BOARD OF EDUCATION OF THE BETHLEHEM SCHOOL DISTRICT, IN THE COUNTY OF ALBANY, NEW YORK, AS FOLLOWS:**

Section 1. A Special District Meeting of the qualified voters of the Bethlehem Central School District, in the County of Albany, New York (the "District"), shall be held within the District, on **Thursday, December 12, 2024**, at 9:00 o'clock A.M. (Prevailing Time) at the Bethlehem Public Library, 451 Delaware Avenue, Delmar, New York, as provided in the Notice calling said Special District Meeting hereinafter substantially prescribed. The voting at such Special District Meeting shall be conducted as provided by the Education Law, and the polls shall remain open from 9:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in *The Times Union* and *The Spotlight*, two newspapers each having a general circulation within the District, such publications to be at least made four (4) times within the seven (7) weeks next preceding such Special District Meeting, the first publications to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be in substantially the following form:

**NOTICE OF SPECIAL DISTRICT MEETING  
BETHLEHEM CENTRAL SCHOOL DISTRICT,  
IN THE COUNTY OF ALBANY, NEW YORK**

**NOTICE IS HEREBY GIVEN** that the Board of Education of the Bethlehem Central School District, in the County of Albany, New York, has adopted a resolution on October 23, 2024, following receipt of a request therefor by the Board of Trustees of the Bethlehem Public Library, authorizing a Special District Meeting of the qualified voters of said School District to be held on

**Thursday, December 12, 2024**

from 9:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time), at

**BETHLEHEM PUBLIC LIBRARY  
451 Delaware Avenue (Route 443)  
Delmar, New York**

for the purpose of voting upon the following Bond Proposition:

**LIBRARY BOND PROPOSITION**

YES

NO

**RESOLVED:**

(a) That the Board of Trustees of the Bethlehem Public Library, Town of Bethlehem, Albany County, New York (the "Library"), is hereby authorized to construct additions to and to reconstruct the existing library building located at 451 Delaware Avenue, Bethlehem, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental site and other improvements and expenses in connection therewith, (collectively, the "Project") as substantially described in a plan prepared for the Library by Ashley McGraw Architects, Syracuse, New York, which is on file in the office of the Library Director and in the office of the District Clerk of the Bethlehem Central School District, New York (the "School District"), to transfer title to parcels of land owned by the Library to the School District to facilitate the financing of the Project, and to expend therefor, an amount not to exceed the maximum estimated cost of \$36,963,180;

(b) that the School District is hereby authorized to borrow or issue obligations of the School District (together with renewals thereof) in an amount not to exceed \$36,963,180 less any monies contributed by the Library from funds currently on hand, not to exceed \$2,963,180, which are hereby authorized to be expended to pay a portion of the cost of the Project and such expenditure is hereby approved;

(c) that a tax is hereby authorized upon the taxable real property within the School District in an amount necessary to annually pay principal, interest and premium, if any, on such borrowing or obligations, but in no event shall such annual amount be greater than \$2,387,856.

The voting will be conducted by ballot as provided in the Education Law and the polls will remain open from 9:00 o'clock A.M. to 9:00 o'clock P.M. (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots.

NOTICE IS FURTHER GIVEN that personal registration of voters is required pursuant to §2014 of the Education Law. Voter eligibility includes: being 18 years of age or older by December 12, 2024; being a U.S. citizen; residence in the School District for 30 days immediately preceding said Special District Meeting and being registered to vote. If a voter has heretofore registered to vote with the School District and has voted at an annual or special school district meeting within the last four calendar years, s/he is eligible to vote at said Special District Meeting. If an eligible voter is currently registered to vote with the Albany County Board of Elections, s/he is also eligible to vote in this Special District Meeting. All other persons who wish to vote must register with the Board of Registration. Any qualified voter may register to vote for said Special District Meeting during regular business hours, from 10:00 A.M. to 4:00 P.M., on school days at the District Clerk's Office, 700 Delaware Avenue, Delmar, New York until Friday, December 6, 2024, if he or she is known or proven to the satisfaction of the District Clerk to be then or thereafter entitled to vote.

NOTICE IS FURTHER GIVEN that the Register of voters so prepared shall be filed in the Office of the District Clerk located at the Administrative Offices of the Bethlehem Central School District, 700 Delaware Avenue, Delmar, New York, where the same shall be open for inspection by any qualified voter of the District during regular business days between the hours of 9:00 A.M. and 4:00 P.M., prevailing time, on the five days prior to said Special District Meeting, except Sunday, and on Saturday, December 7, 2024 by advance appointment only. Said Register will be open for inspection at the polling place on the date of said Special District Meeting.

NOTICE IS FURTHER GIVEN that applications for absentee ballots for said Special District Meeting may be obtained at the Office of the School District Clerk. The application must be received at least seven (7) days prior to said Special District Meeting, December 5, 2024, if the ballot is to be mailed to the voter or the day before said Special District Meeting, December 11, 2024, if the ballot will be picked up personally by the voter or the voter's designated agent set forth in the application at the Office of the School District Clerk. Absentee ballots must be received by the District Clerk by no later than 5:00 P.M., prevailing time, on December 12, 2024.

Pursuant to the provisions of Section 2018-a of the Education Law, qualified voters who meet the criteria for "permanently disabled" and are so certified by the Albany County Board of Elections, will receive paper Absentee Ballots by mail.

A list of all persons to whom Absentee Ballots shall have been issued will be available for public inspection in the office of the District Clerk on each of the five (5) days prior to the date of the Special District Meeting, weekdays between the hours of 8:00 a.m. and 4:00 p.m., prevailing time, (or Saturday and Sunday by appointment) and such list will also be posted at the polling place at the Special District Meeting.

NOTICE IS FURTHER GIVEN that in accordance with Section 2018-e of the N.Y. Education Law, applications for EARLY MAIL BALLOTS may be applied for at the Office of the District Clerk. A list of all persons to whom Early Mail ballots shall have been issued will be available for inspection in the office of the District Clerk on each of the five days prior to the day of the Special District Meeting,

between the hours of 8:00 a.m. and 4:00 p.m., prevailing time, (by appointment on Saturday and Sunday), and will also be available at the polling place at the Special District Meeting.

NOTICE IS FURTHER GIVEN that military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at (518) 439-7098 or [bbarrett@bethlehemschools.org](mailto:bbarrett@bethlehemschools.org). For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00pm on November 16, 2024. Military voters who are not currently registered to vote may apply to register as a qualified voter by filling out a Military Voter Registration Application, which can also be obtained by requesting an application from the District Clerk. Military Voter Registration Applications must be received by the District Clerk no later than 5:00pm on November 16, 2024. Military voters may indicate a preference for receiving a military voter registration, military ballot application, or military ballot by mail, fax, or e-mail in their request for such registration, ballot application, or ballot. The School District will transmit military ballots to military voters no later than November 17, 2024. Completed military ballots must be received by the School District by 5:00pm on December 12, 2024 in order to be counted.

BY THE ORDER OF THE BOARD OF EDUCATION

Dated: October 23, 2024

Brittany Barrett  
District Clerk

Section 4. The vote upon the Proposition to be submitted to the qualified voters shall be by ballot on voting machines or by paper ballot, and the District Clerk is hereby authorized and directed to have the necessary ballots printed, in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. The proceeds of any bonds authorized pursuant to the Proposition set forth in Section 3 hereof, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 6. This resolution shall take effect immediately.

\* \* \*

The adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

AYES: 7

NOES: 0

The resolution was declared adopted.

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**DISTRICT CLERK'S CERTIFICATE**

STATE OF NEW YORK            )  
  )ss:  
COUNTY OF ALBANY         )

I, the District Clerk of the Bethlehem Central School District, Albany County, State of New York, DO HEREBY CERTIFY:

That I have compared the annexed copy of the resolution adopted at a regular meeting of the Board of Education held on October 23, 2024, with the original minutes as officially recorded in my office in the Minute Book of said Board of Education and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of said meeting, (ii) said meeting was in all respects duly held by video conference and (iii) pursuant to Article 7 of the Public Officers Law (Open Meeting Law), said meeting was open to the general public and public notice of the time and place of said meeting was duly given in accordance with such article.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my signature this 23 day of October, 2024.

  
Brittany Barfett  
Clerk

(SEAL)